

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
April 25, 2017
MINUTES**

1. Call To Order

Heather Ronco, Board President, called the meeting to order at 7:06 p.m. at the Chester Board Office 50 North Road Building 4, Chester, NJ.

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Absent	Heather Ronco	Yes
Carolyn Kleppe-Collins	Yes	Rajat Shah	Yes
Christopher Lowry	Yes	Mike Tomasco	Yes
Liz Madinabeitia (7:30 p.m.)	Yes	Kerri Wright	Yes
Jonathan Rochelle	Yes	Quorum	Yes N

4. Administration—Melissa Simmons and Dr. Christina Van Woert

5. Pledge of Allegiance

Heather Ronco, Board President, led the Board in the Pledge of Allegiance.

6. President's Comments

None.

7. Public Hearing on the 2017-2018 Proposed Budget

By a motion made by Heather Ronco, seconded by Mike Tomasco, the meeting was opened to a hearing of the public on the proposed 2017-2018 school budget. Melissa Simmons, Business Administrator, gave a presentation on the 2017-2018 proposed school budget. There were no members of the public in attendance. A motion was made by Heather Ronco and seconded by Mike Tomasco to close the public hearing.

8. Approves Executive Session

Upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board approved the following:

RESOLVED, that pursuant to N.J.S.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 25, 2017 at 7:47 p.m. to discuss non-tenured staff,

HIB, negotiations and other personnel matters. It is expected that the minutes will be made public as soon as official action is taken.

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
8-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

9. Return to Regular Session

Upon the motion of Heather Ronco and seconded by Mike Tomasco, at 8:40 p.m. the Board returned to regular session.

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
8-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

10. Public Commentary on Agenda Items

There were no members of the public at the meeting.

11. Superintendent’s Report

- School Performance Reports
- Curriculum and PARCCC Parent Information Evening

11. Business Administrator’s Report

- Walk Through of Schools
- Chiller Project at Bragg School
- Health Benefits—Additional Plans
- Request for Proposal-Lunch Service
- Technology—Servers and UPS upgrades

12. Board Communication

None.

13. Committee Reports

A member from each committee gave a report.

The Board President, Heather Ronco called for a consent agenda which was seconded by Mike Tomasco.

14. Approval of Minutes

a. Approves Regular Meeting Minutes from March 13, 2017

RESOLVED, that the Chester Board of Education approves the regular meeting minutes of the meeting held on March 13, 2017.

b. Approves Executive Session Meeting Minutes from March 13, 2017

RESOLVED, that the Chester Board of Education approves the executive session meeting minutes of the meeting held on March 13, 2017.

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15. Committee of The Whole—All.

a. Approves 2017-2018 School Budget

RESOLVED, that the Chester Board of Education, in the County of Morris, New Jersey, approves the 2017-2018 school district budget as follows:

General Fund	\$22,074,793
Special Revenues Fund	\$335,344
Debt Service Fund	<u>\$1,400,500</u>
Total	<u>\$23,810,637</u>

BE IT FURTHER RESOLVED, that there should be raised for the General Fund, \$20,284,089 and Debt Service \$1,400,500 for the 2017-2018 school year; and

WHEREAS, the District has a taxing authority which is composed of \$397,536 available to the district for the school budget for 2017-2018 in addition to the 2% cap increase over the prior year which totals \$20,484,921 resulting in a **maximum district tax levy** available of \$20,284,089; and

WHEREAS, the Board has approved that there should be raised for the **General Fund a tax levy** of \$20,284,089, which represents a 1% increase, for the ensuing 2017-2018 school year.

BE IT FURTHER RESOLVED, that the Chester Board of Education, in the County of Morris, New Jersey, approves that the unused taxing authority of \$567,042 be **banked for potential use** in the subsequent three fiscal years; and

BE IT FURTHER RESOLVED, that the Chester Board of Education approves the following **capital projects** for the 2017-2018 school year:

Project	Cost
HVAC Upgrade Main Office-BRMS	\$92,000.00
LED Lighting-Bragg School	\$155,000.00
Refacing of Exterior Walls-Dickerson School	\$100,000.00

16. Buildings, Grounds, Transportation/Finance—Mike Tomasco, Amy Collins, Chris Lowry, and Jonathan Rochelle.

a. Approves Bills List

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the April 25, 2017 bills list as approved by the Finance Committee.

Bills List Including:	Totals
Payroll—03/15/17	\$607,420.89
Payroll-03/24/17	\$606,192.33

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Payroll-04/13/17	\$777,315.33
Check Run	\$744,630.47

- b. Approves Monthly Appropriation Transfers for February 2017**
RESOLVED, that the Chester Board of Education approves the following transfers within the 2016-2017 budget for the month of February 2017 in compliance with N.J.A.C. 6A: 23A-16.10 (c);1 a copy of which is available for public review in the Chester Board of Education Business Office.

- c. Approves Monthly Transfer Report for February 2017**
RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for February 2017.

- d. Approves Board Secretary Report for February 2017**
RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for February 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

- e. Approves Board Treasurer Report for February 2017**
RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for February 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

- f. Approves Certification of Secretary and Treasurer Report for February 2017**
RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for February 2017 and that no major account or fund has been over-expended.

- g. Approves Travel Requests**
BE IT RESOLVED, pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee	Program Location	Registration	Travel/ Misc	Estimated Total Expense
05/01/17 05/02/17 05/03/17 05/04/17 05/05/17	Erin Beil	Orton-Gillingham Training-Secaucus, NJ	\$1,075.00	\$125.55	\$1,200.55
05/01/17 05/02/17 05/03/17	Cassie Bruno	Orton-Gillingham Training-	\$1,075.00	\$125.55	\$1,200.55

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05/04/17 05/05/17		<i>Secaucus, NJ</i>			
05/01/17 05/02/17 05/03/17 05/04/17 05/05/17	Nicole Healy	<i>Orton-Gillingham Training-Secaucus, NJ</i>	\$1,075.00	\$125.55	\$1,200.55
05/01/17 05/02/17 05/03/17 05/04/17 05/05/17	Danielle Meekings	<i>Orton-Gillingham Training-Secaucus, NJ</i>	\$1,075.00	\$125.55	\$1,200.55
05/04/17	Kelly Tompkins	<i>Next Generation Science Standards-Rutgers, New Brunswick, NJ</i>	No Cost	\$17.05	\$17.05
05/20/17	Sean McQueeney	<i>Tomorrow's Classrooms-Rider University, Lawrenceville, NJ</i>	\$69.00	\$28.52	\$97.52
06/05/17	Danielle Meekings	<i>Northern NJ Instructional Coaches, Rndolph, HS, Randolph, NJ</i>	No Cost	\$7.05	\$7.05
06/23/17 06/24/17	Kenneth Piascik	<i>Schools to Watch Conference-Arlington, VA</i>	\$385.00	\$533.74	\$918.74
06/23/17 06/24/17	Joseph Pizzo	<i>Schools to Watch Conference-Arlington, VA</i>	\$385.00	\$50.00	\$435.00

h. Declares Truck Obsolete

RESOLVED, that upon the recommendation of the Business Administrator the Chester Board of Education declares a 2007 Ford F21 Pick Up, VIN# 1FTNF21527EA68565 with snow plow obsolete and directs the Business Administrator to list on GovDeals, Inc. to sell.

i. Declares Band Instruments Obsolete

RESOLVED, that upon the recommendation of the Business Administrator the Chester Board of Education declares the following band instruments obsolete and directs the

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Business Administrator to remove these items from the inventory list and donate to a non-profit organization.

Quantity	Instrument	Chester ID
1	Baritone Horn Conn #242241 Year: 1976	1900
1	Clarinet Bundy #507309	1891
1	Clarinet Boucet #2807	1887
1	Clarinet Bundy #1383818	None
1	Clarinet Bundy, Vito/ #04644	None
1	Clarinet Vito #2894	1892
1	Clarinet Bundy #577569	None
1	Clarinet Yamaha YCL-240/ #27479	None
1	Flute Silvertone #138117	None
1	Flute Bundy #705632	None
1	Saxophone Elkhart #M192688L Year: 1940	None
1	Saxophone Conn #N36625	None
1	Saxophone Bundy II / 1185543	None
1	Saxophone Yamaha / #035364A	None
1	Saxophone Buescher #732499	None
1	Tenor Saxophone Bundy #462087 Year: 1950	1872
1	Tenor Sax Evette / #35397 Year: 1950	1874
1	Trumpet Holton #053949	None
1	Trumpet 018971A	None
1	Trumpet Buescher #529386	None
1	Trumpet Yamaha #156774A	None
1	Trumpet Bundy #A71235	None

j. Amends Resolution (264-16/17)

RESOLVED, that the Chester Board of Education amends Resolution (264-16/17) that approves the following appointment Board Attorney (Construction) David Blank, Schwartz Simon Edelstein & Celso, LLC to: **Board Attorney (Construction) David Blank, Scarinci/Hollenbeck, LLC** which is in effect until the next board reorganization meeting or changed by resolution.

k. Awards Bid for Chiller Installation

WHEREAS, on April 7, 2017, the Chester Township Board of Education (“Board”), held a public bid opening for the Chiller Installation at Bragg Intermediate School project (“Project”); and

WHEREAS, the Board received eleven (11) bids at the public bid opening; and

WHEREAS, the lowest numerical bid submitted by Envirocon, LLC contained numerous defects, including Envirocon’s 1) failure to acknowledge receipt of an addendum which substantially changed the scope of work on the Project, 2) failure to sign its bid security,

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and 3) failure to provide a Contractor's Qualification Statement for its major trade sub-contractors as required by the Project Specifications; and

WHEREAS, the Board has determined that the defects in Envirocon's bid are material and may not be waived; and

WHEREAS, the second lowest numerical bid was submitted by Iron Mountain Mechanical, Inc. ("Iron Mountain"), Columbia, NJ, with a base bid of Five Hundred Seventy Nine Thousand Nine Hundred Ninety Five Dollars (\$579,995.00), which amount includes a Fifty Thousand Dollar (\$50,000.00) General Allowance; and

WHEREAS, the Board has determined Iron Mountain to be the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above-recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Board hereby rejects the bid submitted by Envirocon, LLC on the basis that it contains numerous material defects which cannot be waived; and

BE IT FURTHER RESOLVED, that the Board hereby awards a contract for the Project to Iron Mountain Mechanical, Inc., in the amount of Five Hundred Seventy Nine Thousand Nine Hundred Ninety Five Dollars (\$579,995.00), which amount includes a Fifty Thousand Dollar (\$50,000.00) General Allowance; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three lowest bidders, if requested; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to work with the Board's Architect and Board Construction Counsel to ensure that the contract for the Project is prepared and forwarded to Iron Mountain; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract from Iron Mountain, as well as the receipt and approval of Iron Mountain's bonds, insurance certificate and other documents required by the contract, the Business Administrator is authorized to return the bid securities to the remaining bidders.

1. Approves Technology Upgrade of District Server and UPS

WHEREAS, the Chester School District has technology equipment that has come to its "end of life" and is not supported for operating issues any longer; and

WHEREAS, the Chester School District has reached out to vendors that are part of cooperative purchasing agreements; and

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WHEREAS, the finance committee has reviewed proposals for a Dell Server and UPS solution.

THEREFORE BE IT RESOLVED, that the Chester Board of Education approves the Dell Server and UPS Solution submitted by Candoris, 9 East Main Street, Annville, PA 17003 in the amount of \$78,014.61 through the NJ NASPO Cooperative purchasing contract # M-0483:

Description	Cost
Dell contract award/Hardware	\$50,968.25
Installation/Configuration	\$21,382.00
Software	\$5,664.36
Total Cost	\$78, 014.61

m. Approve Contract with Quest Software, Inc.

WHEREAS, the Chester School District has a technology service contract for the District’s server backup that will expire on June 30, 2017.

THEREFORE BE IT RESOLVED that the Chester Board of Education approves Quest Software, Inc. for a three year service contract Backup Solution, to provide server backup submitted to CDWG in the amount of \$35,399.05 through the ESCNJ State Approved Cooperative CO-OP #65MCESCCPS.

n. Accept School Grant Award

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education accept the School Grant award in the amount of \$7,000 for Brad Currie’s selection as the 2016-2017 Visionary Assistant Principal of the Year at the Secondary Level from the NJP and Supervisors Association.

17. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah.

a. Approves Hospital Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Silvergate Prep to provide Hospital Instruction to student #18429 for \$34 per hour for 10 hours weekly effective March 20, 2017.

b. Accepts Resignation (Alicea-Romano)

RESOLVED, that the Chester Board of Education accepts the resignation of Deborah Alicea-Romano as a Student Services Secretary, effective March 29, 2017.

c. Accepts Resignation (Kasper)

RESOLVED, that the Chester Board of Education accepts the resignation of MaryAnn Kasper as a Kindergarten Literacy Paraprofessional at Dickerson School, effective April 6, 2017.

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- d. Accepts Resignation (Neary)**
RESOLVED, that the Chester Board of Education accepts the resignation of Margaret Neary as a Special Education Paraprofessional at Bragg School, effective April 8, 2017.
- e. Rescinds Resolution from March 13, 2017 Meeting**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education rescinds the resolution on March 13, 2017 approving Sara De Los Santos as a long term leave substitute Guidance Counselor for Jenna Spence and Karen Andolina effective April 17, 2017 through the remainder of the 16-17 school year, Step 1BA, at a salary of \$49,172, prorated to up to \$12,293.
- f. Approves Long Term Substitute (DiFabrizio)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Andrea DiFabrizio as a long term leave substitute Guidance Counselor for Jenna Spence and Karen Andolina effective April 26, 2017 through the remainder of the 16-17 school year, Step 1BA , at a salary of \$49,172, prorated to up to \$10,571.98.
- g. Approves Substitute/Summer Custodian**
RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Jesus Castano as a substitute/summer custodian for the remainder of the 2016-2017 school year and for the 2017-2018 school year at the rate of \$18.50 per hour.
- h. Approves Staff for Extra-Curricular Activities (BRMS)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jessica Mucerino to conduct board approved extra-curricular activity, Science Fair chaperone, for the 2016-2017 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association.
- i. Accepts Retirement (McCarthy)**
RESOLVED, that the Chester Board of Education accepts, with much gratitude for 23 years of service, the retirement of Lois McCarthy, effective July 1, 2017.
- j. Approves Leave of Absence (Berrian)**
RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves an unpaid maternity leave of absence for Angela Berrian pursuant to the Family Medical Leave Act effective June 1 through June 23, 2017, and a child rearing leave effective August 30, 2017 through November 30, 2017 as an unpaid leave in accordance with the NJ Family Leave Act.
- k. Awards Compensation**
WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 (e) (10); and

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WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the Quantitative Goals as outlined below;

NOW, THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above mentioned goal as outlined in the Superintendent’s contract and detailed below, payable in the 2016-2017 school year.

Quantitative Merit Goal	Percentage
The Superintendent will guide the process of completely re-designing several learning spaces in the school district including the library media centers and technology labs to align with the board of education’s vision for 21st century learning spaces.	2.5% of salary

- i. Approves Staff as Bus Paraprofessionals for Project Literacy Program**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves ESL teachers as bus paraprofessionals for the Project Literacy Program for up to 10 weeks to be paid per as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Diana Taub: bus paraprofessional
Debra Androvette: bus paraprofessional substitute.

- m. Approves Secretary for Student Services (Bennett)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Eileen Bennett as Secretary, Student Services, for the remainder of the 2016-2017 school year, effective April 26, 2017; Step 5, \$46,167 with benefits.

- n. Approves Kindergarten Literacy Paraprofessional (Matthews)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Matthews as a Kindergarten Literacy Paraprofessional at Dickerson School, 3 hours per day, from April 26, 2017 for the remainder of the 2016-2017 school year at an annual salary of \$10,107.18, without benefits.

- o. Approves Non-Tenured Administrator for the 2017-2018 School Year**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured administrator for the 2017-2018 school year:

Melissa Simmons School Business Administrator/Board Secretary.

- p. Approves Non-Tenured Teachers for the 2017-2018 School Year**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured teachers for the 2017-2018 school year:

Bragg	BRMS	Dickerson
Gretchen Capan	Amal Azzara	Angela Berrian

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German Castro	Tara Bagnole	Andrea Colicchio
Michelle Fortunato	Margarita Batlle-Zahl	Kathryn Corcoran
Alexandra Golden	Susan Beringer	Vivian DiGeso-Norman
Jenna Spence	Maritza Ciottariello	Nicole Healy
Cathleen Sullivan	Taryn Mansolino	Robin Matelsky
Kelly Tompkins	Sean McQueeney	Timothy Rain
		Diana Taub

q. Approves Teachers to Receive Tenure for the 2017-2018 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers to receive tenure for the 2017-2018 school year:

Name	Position	School	Date of Tenure
Christine Donlon	Teacher	Dickerson	9/2/2017
Jacqueline Epler	Teacher	BRMS	9/2/2017
Gina Lorusso	Teacher	BRMS	9/2/2017
Dana Mazza	G & T Teacher	BRMS	9/2/2017
Francesca Ragonese	Teacher Coach	Dickerson	Upon return from LOA, 12/2/2017
Stephanie Schultz	Speech Teacher	Dickerson	9/2/2017
Kristen Simmons	Teacher	Dickerson	9/2/2017
Haiping Wang	Chinese Teacher	BRMS	9/2/2017

r. Approves the Bilingual/ESL Three-Year Plan

RESOLVED, that the Chester Board of Education approves the Bilingual/ESL Three-Year Plan for 2017-2020.

s. Approves Substitutes

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitutes for the 2016-2017 school year:

Lisa Infante	Certified
Andrea Varughese	Certified/Sub Secretary.

t. Amends RESOLUTION (129-16/17) RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education establishes the following criteria and merit salary bonuses for the Administrators for the 2016-2017 school year from .02% to .2% of salary as outlined in the Administrators' contract.

u. Awards Compensation for Merit Goals (Administrators)

WHEREAS the contract between the Chester Board of Education and the Administrators' union provides for **merit salary bonuses for Administrators** (Currie, Fair, Krone, Mullen, Stanton)

WHEREAS Brad Currie, Melissa Fair, Jeanette Krone and Robert Mullen and Michele Stanton successfully attained criteria as outlined below;

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NOW, THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above criteria as outlined in the Administrators' contract and detailed below, payable in the 2016-2017 school year.

Merit Goals	Administrator	Percentage
Mrs. Fair will administer and monitor the CSD Mentoring Plan and Program for all incoming teachers, inclusive of all requisite meetings and state required monitoring and paperwork.	Melissa Fair	0.2% of salary
Mrs. Stanton will create an on-line Personnel Handbook specifically for Substitute Teachers to be used at our Substitute Teacher Training Workshops.	Michele Stanton	0.2% of salary
Mr. Currie will co-lead a team of educators and community members to research and write our next Schools To Watch application.	Brad Currie	0.2% of salary
Mr. Mullen will co-lead a team of educators and community members to research and write our next Schools To Watch application.	Robert Mullen	0.2% of salary
Dr. Krone will assess students in grades 2 & 3 in our ELL Program. More than 50% of the students will show growth of one grade level as assessed by the Ekwall Shanker Reading Inventory in the Oral Reading Level.	Jeanette Krone	0.2% of salary

v. Approves Increase in Hours (Pela)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves increasing Lisa Pela to a full-time paraprofessional effective April 26, 2017 at an annual salary of \$23,583.16, with benefits.

w. Approves Destination Imagination Judge Training

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves David Leckie, Cinthia Mullen, and MaryRose Walsh to be trained as, and then to serve as, Destination Imagination judges for the New Jersey State Tournament. The training will occur on February 3, 2017, for three hours each, and the judging will be on March 25, 2017, for 9 hours each at the chaperone rate for a total cost of up to \$1,386.

x. Approves Science Fair Exhibitors

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Janet Aaronson and Andrew Gray as exhibitors at the Chester Science Fair up to 6 hours each, to be paid at a rate as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.

y. Approves Paraprofessional (Youtz)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Christine Youtz as a paraprofessional, effective May 16, 2017, 35 hours per week for the remainder of the 2016-2017 school year at an annual salary of \$20,980.80, with benefits.

The Board took action and moved all items.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
8-0 Except 17.w 7-1	Absent	Yes	Yes	Y	Yes	Yes	Yes	Yes	Yes Item 17.w Voted No

Heather Ronco walked on the following resolution:

z. Authorizes Preparation of a Side Bar Agreement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education authorizes the legal preparation of a Side Bar Agreement that would pay the two advisors of the 2016-2017 Ski Club a one time “sports” stipend as was board approved at the September 27, 2016 meeting.

Motion by **Heather Ronco**

Seconded by **Chris Lowry**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
8-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

18. Public Commentary

There were no members of the public at the meeting.

19. New Business

- Safety of students going outdoors during hunting season.
- Resurfacing of parking lot.
- Discussion of 2018-2019 School Calendar at next committee meeting.

20. Unfinished Business

None.

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21. Adjournment

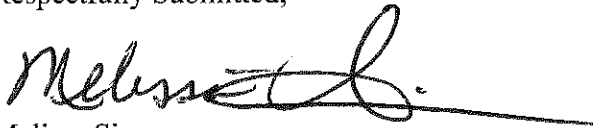
There being no further business to discuss, upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board considered a motion to adjourn at 9:50 p.m.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
8-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,



Melissa Simmons
Board Secretary