

**REGULAR MEETING**  
**January 21, 2020**  
**AGENDA**

*A regular meeting of the Chester Board of Education will be held on, January 21, 2020, at 7:00 p.m. in the media center of Black River Middle School, North Road, Chester, NJ*

**1. Call To Order**

**2. Sunshine Announcement**

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

Amy Collins		Heather Ronco		
Rebekah Forlenza		Rajat Shah		
Sara Kalashian		Mike Tomasco		
Christopher Lowry		Kerri Wright		
Liz Madinabeitia		Quorum	Y	N

**4. Pledge of Allegiance**

**5. Administration**—Tanya Dawson and Dr. Christina Van Woert

**6. President’s Comments**

**7. Presentation**

Summer Scholars-Colleen Cahill, Bragg Teacher  
 Cyber security-Michael Dougherty, Director of Technology

**8. Public Commentary on Agenda Items**

*When permitted, public participation shall be governed by the following rules under Policy 9325.2:*

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other chan-*

*nels provide the Board consideration and disposition of such matters involving individuals.*

3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

**9. Superintendent’s Report**

**10. Business Administrator’s Report**

- NJSBA Code of Ethics

**11. Board Communication**

**12. Approval of Minutes**

**12a. Approves Regular Meeting Minutes from December 10, 2019**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on December 10, 2019.

**12b. Approves Executive Session Minutes from December 10, 2019**

RESOLVED, that the Chester Board of Education approves the Executive Session minutes of the meeting held on December 10, 2019.

**12c. Approves Regular Meeting Minutes from January 7, 2020**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on January 7, 2020.

**12d. Approves Annual Reorganization Meeting Minutes from January 7, 2020**

RESOLVED, that the Chester Board of Education approves the Annual Reorganization Minutes from January 7, 2020.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**13. Committee of The Whole—All.**

**13a. Approves the Superintendent’s Recommendation for Bullying Case #1**

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendation for Bullying Case #1.

**13b. Approves School Board Recognition Month**

WHEREAS, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

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WHEREAS, New Jersey’s locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing an outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

WHEREAS, New Jersey’s 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

WHEREAS, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey’s status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2020 to be School Board Recognition Month; now, therefore, be it

RESOLVED, that the New Jersey State Board of Education recognizes the contributions of our state’s local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

RESOLVED, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members on their local school boards.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**14. Buildings, Grounds, Transportation/Finance**—*Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry*

**14a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the December 2019 and January 2020 bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 12.13.19	\$603,025.32
Payroll 12.20.19	\$598,877.45
Payroll 01.15.20	\$588,391.96

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Bills List 12.20.19	\$57,050.03
Bills List 12.27.19	\$24,712.81
Bills List 1.21.20	\$771,731.35

**14b. Approves Monthly Appropriation Transfers for December 2019**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2018-2019 budget for the month of December 2019 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

**14c. Approves Monthly Transfer Report for December 2019**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for December 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14d. Approves Board Secretary Report for December 2019**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for December 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14e. Approves Board Treasurer Report for December 2019**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for December 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14f. Approves Certification of Secretary and Treasurer Report for December 2019**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for December 2019 and that no major account or fund has been over-expended

**14g. Approves Travel Requests**

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
02/24/2020- 02/25/2020	Tara Bagnole <i>NJ Conference for Pre-</i>	\$419.00	\$114.80	\$533.80

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	<i>Kindergarten Teachers</i> Atlantic City, NJ			
02/24/2020- 02/25/2020	Kathryn Corcoran <i>NJ Conference for Pre-Kindergarten Teachers</i> Atlantic City, NJ	\$419.00	\$0	\$419.00
01/30/2020	Cynthia Thieringer <i>Maximizing the Power of Guided Math to Increase Student Math Learning</i> West Orange, NJ	\$259.00	\$21.28	\$280.28
04/08/2020	Tanya Dawson <i>Public School Bidding</i> New Brunswick, NJ	\$253.00	\$32.00	\$285.00
02/24/2020- 02/25/2020	Sara Kozlowski <i>NJAHPERD Annual Convention</i> Long Branch, NJ	\$0	421.46	\$421.46
02/24/2020- 02/26/2020	Ronald Fazekas <i>NJAHPERD Annual Convention</i> Long Branch, NJ	\$200.00	\$143.56	\$343.56
03/23/2020	Cassandra Cangiano <i>Guided Math Conference</i> New Brunswick, NJ	\$289.00	\$20.30	\$309.30
03/23/2020- 03/25/2020	Drew Vanderzee <i>Annual NJSBGA Convention</i> Atlantic City, NJ	\$200.00	\$250.21	\$450.21
03/04/2020 and 04/29/2020	Cynthia Weiss <i>System 3000 Training</i> Eatontown, NJ	\$0	\$40.74	\$40.74
03/30/2020- 04/03/2020	Kathryn Maxton <i>PowerSchool Edge University</i> Orlando, FL	\$2,200	\$1,537	\$4,037
02/24/2020	Katie Strauss <i>Preventing Misguided Guided Reading</i> Fairfield, NJ	\$279.00	\$17.50	\$296.50

**14h. Declares Equipment Obsolete (Smartboards)**

RESOLVED, that the Chester Board of Education declares equipment obsolete and directs the School Business Administrator to remove the following items for the District's asset inventory if necessary; copy of which is attached.

**14i. Declares Books Obsolete (BRMS Media Center)**

RESOLVED, that the Chester Board of Education declares books from Black River Middle School Media Center obsolete and directs the School Business Administrator to remove the following items for the District’s asset inventory if necessary; copy of which is attached

**14j. Approves Therapy Dogs International (Dickerson School)**

RESOLVED, that the Chester Board of Education approves visits to Dickerson School from Therapy Dogs International free of charge to benefit students in the CAAP program for the 2019-20 school year.

**14k. Approves Plan Connect**

RESOLVED, that the Chester Board of Education approves Plan Connect as the third party administrator of the district’s 403B and 457 plans effective March 2020.

**14l. Approves Carbon Monoxide Evacuation Plan**

RESOLVED, that the Chester Board of Education approves the Chester School District Carbon Monoxide Evacuation Plan, copy of which is attached.

**14m. Accepts Annual Audit**

RESOLVED, that the Chester Board of Education accepts the Chester School District 2019-2020 annual school audit conducted by Nisivoccia, LLP.

**14n. Approves Learning Distinctions, Inc.**

RESOLVED, that the Chester Board of Education approves Learning Distinctions, Inc. to provide LDTC services 3 days per week at a per diem rate of \$375 per day effective January 22, 2020 through June 30, 2020 to cover a maternity leave pending submission of all required paperwork.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**15. Curriculum/Governance/Personnel—Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco**

**15a. Amends Maternity Leave of Absence (Employee #1060)**

RESOLVED: that the Board of Education amends the following maternity leave of absence for employee #1060:

	From	To
Leave (Start Date)	01/23/2020	01/24/2020
Accumulated Sick Days (Applied)	40	40



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Nicole Hey  
 Danielle Meekings  
 Patricia Pohan  
 Francesca Ragonese  
 Sarah Smith  
 Michael Stagg  
 Stacey Thompson  
 Cynthia Thieringer

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**16. Public Commentary**

**17. Executive Session**

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on January 21, 2020 at \_\_\_\_ p.m. to discuss \_\_\_\_\_. It is expected that the minutes will be made public as soon as official action is taken.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**18. Return to Public Session**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

**19. Unfinished Business**

**20. New Business**

**21. Adjournment**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW