

**REGULAR MEETING
MARCH 2, 2020
AGENDA**

A regular meeting of the Chester Board of Education will be held on, March 2, 2020, at 7:00 p.m. in the Courtroom of the Chester Borough Hall, 50 North Road, Chester, NJ

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Rebekah Forlenza		Rajat Shah	
Sara Kalashian		Mike Tomasco	
Christopher Lowry		Kerri Wright	
Liz Madinabeitia		Quorum	Y N

4. Pledge of Allegiance

5. Administration—Tanya Dawson and Dr. Christina Van Woert

6. President’s Comments

None

7. Presentations

None

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*

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3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Superintendent’s Report

10. Business Administrator’s Report
•Review Preliminary Budget

11. Board Communication

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from February 11, 2020

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on February 11, 2020.

12b. Approves Executive Session Minutes from February 11, 2020

RESOLVED, that the Chester Board of Education approves the Executive Session minutes of the meeting held on February 11, 2020.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

13. Committee of The Whole—All.

13a. Approves the Superintendent’s Recommendations for Bullying Case #2

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendations for Bullying Case #2.

13b. Approves the Superintendent’s Recommendations for Bullying Case #3

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendations for Bullying Case #3.

14. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

14a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	02/14/2020	\$650,938.26
Payroll	02/28/2020	\$614,474.27

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Bills List 02/25/2020	\$1,204,333.70
Bills List 03/02/2020	\$45,959.37

14b. Approves Monthly Appropriation Transfers for January 2020
 RESOLVED, that the Chester Board of Education approves the following transfers within the 2019-2020 budget for the month of January 2020 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

14c. Approves Monthly Transfer Report for January 2020
 RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for January 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14d. Approves Board Secretary Report for January 2020
 RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for January 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14e. Approves Board Treasurer Report for January 2020
 RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for January 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14f. Approves Certification of Secretary and Treasurer Report for January 2020
 RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for January 2020 and that no major account or fund has been over-expended

14b. Approves Travel Requests
 RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
05/29/2020	Francesca Ragonese NJASECD Conference Rider University, NJ	\$149	\$51.34	\$200.34

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05/12/2020	Jamie Norton Cutting, Self-Mutilation and Suicide Seminar Parsippany, NJ	\$129	\$11.48	\$140.48
03/11/2020	Vanessa Sturtevant Systems 3000 Training Eatontown, NJ	\$0	\$44.09	\$44.09
04/22/2020	Vanessa Sturtevant Systems 3000 Training Eatontown, NJ	\$0	\$44.09	\$44.09

14c. Accepts Donation

RESOLVED, that the Chester Board of Education, accepts with gratitude the donation of check #113501 in the amount of \$500 for the 2020 Chester School District Science Fair from Urgent Care, Chester, NJ.

14d. Accepts Donation

RESOLVED, that the Chester Board of Education, accepts with gratitude the donation of check #101140 in the amount of \$250 for the 2020 Chester School District Science Fair from Alstede Farms, LLC, Chester, NJ

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

15. Curriculum/Governance/Personnel—*Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco*

15a. Accepts Retirement (Aaronson)

RESOLVED, that the Chester Board of Education accepts the retirement of Janet Aaronson with much gratitude for 9 years of service, effective June 30, 2020.

15b. Approves Horizontal Advancement on Guide

RESOLVED, that the Chester Board of Education approves horizontal advancement on the salary guide for the following staff member effective March 1, 2020 prior to ratified contract:

Name	Current Step/Guide	Advance Step/Guide
Kelly Tompkins	4-5 MA	4-5 MA+30

15c. Approves Increase in Pay Rate (Substitute Nurse)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves an increase of the substitute nurse’s pay rate from \$150 to \$200.

15d. Approves Summer Scholars Program Secretary (Roskie)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers/staff for the 2020 Summer Scholars program, from July 6, 2020 through August 6, 2020 for four days a week (20 days):

Secretary	Total
Millicent Roskie—Secretary (30 hour advance prep)	\$405
Millicent Roskie—Secretary (4 hour/day)	\$1,080

15e. Awards Compensation

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following of the Quantitative and Qualitative Goals as outlined below.

Quantitative Merit Goals	Percentage
The Superintendent will research and study the problem of our substitute teacher shortage and potentially offer three solutions.	3.3% of salary
Qualitative Merit Goals	Percentage
The Superintendent will implement a plan for our new Health and Wellness/Social Emotional Learning Curriculum and Program.	2.5% of salary

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

16. Public Commentary

17. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on March 2, 2020 at ____ p.m. to discuss HIB and Personnel It is expected that the minutes will be made public as soon as official action is taken.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

18. Return to Public Session

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

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19. Unfinished Business

20. New Business

21. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW