

**REGULAR MEETING
APRIL 28, 2020
AGENDA**

A regular meeting of the Chester Board of Education will be held on, April 28, 2020 at 7:00 p.m. via Google Meet.

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Rebekah Forlenza		Rajat Shah	
Sara Kalashian		Mike Tomasco	
Christopher Lowry		Kerri Wright	
Liz Madinabeitia		Quorum	Y N

4. Pledge of Allegiance

5. Administration—Tanya Dawson and Dr. Christina Van Woert

6. President’s Comments

7. Presentations

2020-2021 Budget Hearing Presentation

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*

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3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Superintendent’s Report

10. Business Administrator’s Report

11. Board Communication

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from April 14, 2020

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 14, 2020.

12b. Approves Regular Meeting Executive Minutes from April 14, 2020

RESOLVED, that the Chester Board of Education approves the Regular Executive meeting minutes of the meeting held on April 14, 2020.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

13. Committee of The Whole—All.

13a. Approves 2021-2021 School Budget

WHEREAS, on March 16, 2020, the Chester Board of Education approved a tentative budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 25, 2020; and

WHEREAS, the budget was presented to the public during a public hearing on April 28, 2020; and

WHEREAS, the total amount of the budget for General Fund expenses shall be \$23,229,841 of which \$20,857,026 shall be raised by tax levy, which represents a 1.0% increase over the prior year for the 2020-2021 school year; and

WHEREAS, \$175,900 shall be withdrawn from Capital Reserve; and

BE IT RESOLVED that the Chester Board of Education hereby adopts the 2020-2021 School Year budget that includes \$20,857,026 that shall be raised by tax levy; and

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BE IT FURTHER RESOLVED that \$175,900 shall be withdrawn from Capital Reserve for the 2020-2021 School Year towards the following approved capital projects:

Project	Cost
BRMS Replacement of Gym Padding	\$32,000
All Schools-Roof Safety Equipment installation	\$68,900
Dickerson & BRMS Site Improvements	\$75,000

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

14. Buildings, Grounds, Transportation/Finance—*Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry*

14a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	04/15/2020	\$591,290.79
Retro Payroll	04/24/2020	\$208,783.18

14b. Approves Monthly Appropriation Transfers for March 2020

RESOLVED, that the Chester Board of Education approves the following transfers within the 2019-2020 budget for the month of March 2020 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

14c. Approves Monthly Transfer Report for March 2020

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for March 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14d. Approves Board Secretary Report for March 2020

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for March 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14e. Approves Board Treasurer Report for March 2020

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for March 2020; a copy of which is available for public review in the Chester Board of Education Business Office.

14f. Approves Certification of Secretary and Treasurer Report for March 2020

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for March 2020 and that no major account or fund has been over-expended

14g. Approves Renewal of Food Services Management for 2020-21 (Pomptonian, Inc.)

RESOLVED, that the Chester Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2020-2021.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$17,436.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$1,743.60 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

The FSMC guarantees the SFA a minimum return of \$12,500.00 for school year 2020-2021.

14h. Amends Travel Requests from January 21, 2020 Agenda

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

From:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
02/24/2020- 02/25/2020	Tara Bagnole <i>NJ Conference for Pre- Kindergarten Teachers</i> Atlantic City, NJ	\$419.00	\$114.80	\$533.80
02/24/2020- 02/25/2020	Kathryn Corcoran <i>NJ Conference for Pre- Kindergarten Teachers</i> Atlantic City, NJ	\$419.00	\$0	\$419.00

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To:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
02/24/2020- 02/25/2020	Tara Bagnole <i>NJ Conference for Pre- Kindergarten Teachers</i> Atlantic City, NJ	\$419.00	\$278.36	\$697.36
02/24/2020- 02/25/2020	Kathryn Corcoran <i>NJ Conference for Pre- Kindergarten Teachers</i> Atlantic City, NJ	\$419.00	\$72.85	\$491.85

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

15. Curriculum/Governance/Personnel—*Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco*

15a. Approves Chester School District’s Distant Learning Plan

WHEREAS, Governor Phil Murphy of the State of New Jersey closed schools on March 18, 2020 due to the declared public health emergency of COVID-19 pandemic; and

WHEREAS, Governor Phil Murphy signed into law on April 14, 2020, A-3904 which permits use of virtual or remote instruction to meet minimum 180-day school year requirement under certain circumstances with board of education approval.

THEREFORE BE IT RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the Chester School District Distant Learning Plan.

15b. Approves Adjustment to the Chester School District’s Grading Policy

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the adjustment to the Chester School District grading system to include the option of Complete/Incomplete as a final grade.

15c. Accepts Retirement (Mueller)

RESOLVED, that the Chester Board of Education accepts the retirement of Mary Beth Mueller, Gifted and Talented Teacher at Bragg School with much gratitude for 14 years of service, effective June 30, 2020.

Motion by _____

Seconded by _____

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Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

16. Public Commentary

17. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 28, 2020 at ____ p.m. to discuss _____. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

18. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

19. Unfinished Business

20. New Business

21. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW