

**REGULAR MEETING
MAY 31, 2022
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
May 31, 2022 at 6:00 p.m. in the cafeteria of the Black River Middle School
133 North Road, Chester, NJ*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis		Christopher Lowry		
Amy Collins		Heather Ronco		
Matthew Downs		Sarah Schultz		
Rebekah Forlenza		Kerri Wright		
Sara Kalashian		Quorum	Y	N

4. Pledge of Allegiance

5. Presentations

- Chester Board of Education Award Ceremony
- Recognition of outstanding achievements of staff and students
- 8th Grade Awards

● **Public Hearing on HIB** - Pursuant to N.J.S.A. 18A:17-46, the Superintendent will report to the Board of Education all acts of Harassment, Intimidation, or Bullying (HIB) which occurred during the previous reporting period, January 2022 through June 2022.

6. Administration-Dr. Christina VanWoert and Tanya Dawson

6a. Superintendent’s Report

6b. Business Administrator’s Report

7. President’s Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a

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forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
- 3. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Meeting Minutes from April 26, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 26, 2022.

9b. Approves Executive Meeting Minutes from April 26, 2022

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on April 26, 2022.

Motion by _____ Seconded by _____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance— Amy Collins (chair) Matthew Downs, Sara Kalashian and Chris Lowry

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 04/29/22	\$657,000.82
Payroll 05/15/22	\$685,685.11
Payroll 05/27/22	\$858,812.05

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Bills List 05/31/22	\$1,167,197.25
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11b. Approves Monthly Appropriation Transfers for April 2022

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of April 2022 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for April 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for April 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for April 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for April 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for April 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for April 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for April 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for April 2022 and that no major account or fund has been over-expended

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration-Tuition	Travel Misc.	Estimated Total Expense
05/24/22	Krista Maico May Math Day TCNJ	\$200.00	\$38.50	\$238.50
05/24/22	James Yankowicz May Math Day	\$200.00	\$22.40	\$222.40

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11h. Approves Home Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stepping Forward to provide home instruction to student # 30003 at \$75.00 for up to 10 hours a week effective 4/26/2022 for the remainder of the 2021-2022 school year.

11i. Approves Life Skill Trips

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Life Skills trips for the 2021-2022 school year:

Field Trip	Location	Grade/Group
05/17/2022 Glassworks	Morristown	BRMS- Mrs. Forte’s Class
05/17/2022 Game Vault	Morristown	BRMS- Mrs. Forte’s Class

11j. Approves Out of District Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placement effective May 2, 2022 through the remainder of the 2021-2022 school year.

Student #	District	Tuition Rate
19025	Windsor Learning Center	\$12,978.00

11k. Approves Out of District Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placement effective June 27, 2022 through the August 12, 2022 school year.

Student #	District	Tuition Rate
19501	Harbor Haven Day Camp	\$8,907.65

11l. Approves Award of Food Services Management RFP to Pomptonian, Inc.

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RESOLVED, that the Chester Board of Education upon the recommendation of the Business Administrator Tanya Dawson hereby awards and approves of the Food Service Management contract with Pomptonian, Inc. for the 2022-2023 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/management flat fee of \$21,492.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$2,149.20 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

11m. Approves BRMS Field Trips

RESOLVED, that upon the recommendation of the Superintendent, approve the following Black River Middle School field trips:

Field Trip Date	Location	Grade/Group
05/31/2022	Bronx Zoo	BRMS- 7 th Grade
06/02/2022	Philadelphia	BRMS- 8 th Grade

11n. Approves Purchasing Agent for the 2022-2023 School Year

Resolved the Chester Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Tanya Dawson, School Business Administrator, Board Secretary, as the Qualified Purchasing Agent for the Board of Education and authorizes her to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000.00 (bid threshold) without public advertising for bids. Furthermore, Tanya Dawson is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

The Board of Education, pursuant to N.J.A.C. 5:34-8.3, et seq., further authorizes Tanya Dawson to seek either competitive quotations or competitive bids when original determinations of aggregation are found to be more than anticipated or incorrect.

11o. Approves Adopting of the 2022-2023 Purchasing Manual

Resolved the Chester Board of Education further recommends the Purchasing Manual prepared by Tanya Dawson, School Business Administrator/Board Secretary, be hereby adopted for the 2022 – 2023 School Year. The manual outlines the proper purchasing practices that are to be followed by all Board of Education employees to be in compliance with the New Jersey State Law and Board of Education Policy.

11p. Approves Designating Public Agency Compliance Officer--Chester Board of Education

In accordance with N.J. A.C. 17:27-3.2 the Board of Education designates Tanya Dawson, School Business Administrator, Board Secretary as the Public Agency Compliance Officer for the Chester Board of Education.

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The Public Agency Compliance Officer is the liaison between the Chester Board of Education and the State of New Jersey Department of the Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program.

The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Chester Board of Education and the appropriate contracted vendors.

11q. Approves Cooperative Bidding Services

RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator/Board Secretary and approves the procurement of goods and services through the cooperative bidding services of **Educational Data Services** for the 2022-2023 school year.

11r. Approves Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **Hunterdon County Educational Services Commission**, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services.

THEREFORE, BE IT RESOLVED, pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New

11s. Approves Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **Educational Services Commission of NJ**, hereinafter referred to as the "Lead Agency "has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

THEREFORE, BE IT RESOLVED, as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Chester Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

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The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

11t. Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Chester Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Chester Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that Chester Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property

11u. Approves HBCBSNJ and Delta Dental Plans Renewals

RESOLVED that the Chester Board of Education approves the Horizon Blue Cross Blue Shield of New Jersey Health Plan and Delta Dental Plan renewals for the 2022-2023 school year per attached summary prepared by Brown & Brown Benefit Advisors

11v. Approves Brown & Brown Benefit Advisors for the 2022-2023 School Year

Resolved that the Chester Board of Education approves Brown & Brown Benefit Advisors, Inc., as the Board’s Broker-of-Record for our group medical, prescription drug, and Delta dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs in an amount not to exceed \$72,000 (same rate as last year).

11w. Approves Phoenix Advisors

Resolved that the Chester Board of Education approves Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,000 for the 2022-2023 school year. Special project proposals will be Board approved as needed.

11x. Approves Kroll, LLC

Resolved that the Chester Board of Education approves Kroll, LLC to update fixed asset accounting ledger for accounting and financial reporting as of June 30, 2022 in the amount not to exceed \$1,300.

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11y. Approves Nisivoccia

Resolved that the Chester Board of Education approves Nisivoccia to perform Statutory Annual Audit & CAFR Report as of June 30, 2022 in an amount not to exceed \$26,700 as outlined in the attached proposal.

11z. Approves Hands-On Tech, LLC

RESOLVED, that the Chester Board of Education approves Hands-On Tech, LLC. located in Bayonne, NJ to assist with year-end reporting through June 30, 2023, cost not to exceed \$2,000, on an as needed basis.

11aa. Approves Home Instruction Provided by Stepping Forward, LLC

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stepping Forward, LLC to provide home instruction to student # 30003 at \$75.00 for up to 10 hours a week effective April 26, 2022 for the remainder of the 2021-2022 school year.

11bb. Accepts Book Donation (Chester UPS)

Resolved that the Chester Board of Education approves accepting a donation of books valued at \$3,100 with gratitude from Don Pollard of Chester UPS store.

11cc. Approves Out of District Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placements for the ESY/RSY 2022-2023 school year

Student #	School Placement	Tuition Rate
20496	P.G. Chambers School	\$142,004.10
19654	Newmark School	\$68,723.82
19831	Somerset Hills Learning Institute	\$128,047.50

11dd. Approves Declining ARP HCY II Allocation

RESOLVED, that the Chester Board of Education upon the recommendation of the Business Administrator, the Chester Board of Education will decline its ARP-Homeless Children Youth (HCY II) allocation in the amount of \$2,901 for FY 2022.

11ee. Approves Out-of-District Students and Tuition Rates

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tuition rates for out of district students to attend Chester School District Camp Achieve/ESY and/or 2022-2023 school year:

Student #	District	Tuition Rate
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35000658	Mendham Boro	\$2,105 (Preschool ESY)
34000676	Mendham Boro	\$2,105 (Preschool ESY)

11ff. Approves SEB Speech and Feeding Therapy Services, LLC

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves SEB Speech and Feeding Therapy Services, LLC to provide feeding therapy services to student # 20754 at \$215 an hour for up to 10 hours starting May 27, 2022 through June 30, 2022 and for the extended school year beginning July 6, 2022 through August 9, 2022.

11gg. Approves Orientation and Mobility Services

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Shore O&M to provide Orientation and Mobility services to student # 20496 at \$350 per monthly visit for the extended school year beginning July 6th through August 16, 2022 and for the 2022-2023 school year.

11hh. Approves Auditory/Verbal Therapy (Stephanie Schaeffer)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stephanie Schaeffer, speech language specialist to provide auditory-verbal therapy to student #20496 at \$195 per visit for 2 times weekly sessions for the extended school year beginning July 6, 2022 through August 16, 2022 and for the 2022-2023 school year.

11ii. Approves 2022 Camp Achieve Field Trips

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following social skills trips chaperoned by Brandon Kornbluh, school social worker:

- July 14th - Great Swamp, Basking Ridge
- July 21st - Hacklebarney Park/Chester Diner
- July 28th - Rockaway Hibernia Mines, Rockaway

11jj. Approves Renewal of Transportation Agreement (Mendham BOE)

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves renewal of Joint Transportation Agreement with Mendham Board of Education effective July 1, 2022 to June 30, 2027.

11kk. Approves 2022-2023 Facility Use Form

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves the 2022-2023 Facility Use Form.

Motion by _____

Seconded by _____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

12. Curriculum/Governance/Personnel—Heather Ronco (chair) John Barounis, Rebekah Forlenza and Sarah Schultz

12a. Rescinds Resolution (Rozo)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education rescinds Resolution 12bb. from the April 12, 2022 meeting that approves Angelica Rozo as a Custodian, at Bragg School.

12b. Rescinds Resolution (Emp# 1263)

RESOLVED, that the Chester Board of Education rescinds an unpaid leave of absence for employee #1263.

12c. Accepts Retirement (Foster)

RESOLVED, that the Chester Board of Education accepts the retirement of Deborah Foster, Title One Literacy Teacher with much gratitude for 16 years of service in the Chester School District, effective July 1, 2022.

12d. Approves Leave of Absence (Emp. #1071)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1071:

	From
Leave (Start Date)	02/28/2022
Accumulated Sick/Personal Days (Applied)	49
FMLA Start Date (unpaid with benefits)	05/16/2022
FMLA/NJFLA Start Date (unpaid with benefits)	05/23/2022
Date of Return (Anticipated)	10/17/2022

12e. Approves Summer Scholars Program Teacher (Lemp)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Valerie Lemp as a Summer Scholars Teacher for the 2022 Summer Scholars program, at the professional hourly rate of \$62, for 3.5 hours daily from July 5, 2022 through August 4, 2022 for four days a week (19 days plus one day of prep) for a total cost of up to \$4,340.

12f. Approves Counseling Intern (Shushval)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kateryna Shushval from Seton Hall University as a Guidance Counselor intern under the guidance of Amal Azzara, Guidance Counselor at BRMS for the 2022-2023 school year.

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12g. Approves Tenured Teachers/Nurses for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured teachers/nurses for the 2022-2023 school year prior to ratified contract.

BRMS					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total
Doreen Aiello	MA Step 19	\$87,535.00	\$300		\$87,835.00
Amal Azzara	MA+30 Step 20	\$95,260.00			\$95,260.00
Maritza Ciottariello	MA+30 Step 20	\$95,260.00			\$95,260.00
Kevin Cullen	MA Step 20	\$91,135.00	\$300	\$600	\$92,035.00
Kimberly Derosa	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
Christopher Duffy	MA Step 15	\$70,135.00	\$300		\$70,435.00
Patricia Fisher	MA Step 20	\$92,035.00	\$300	\$900	\$92,335.00
Laura Garrison	MA Step 20	\$91,135.00	\$300	\$600	\$92,035.00
Andrew Gray	BA+15 Step 17	\$72,735.00	\$300	\$300	\$73,335.00
Meryl Ironson	MA+30 Step 18A	\$88,260.00	\$300	\$300	\$88,860.00
David Leckie	BA+15 Step 20	\$86,635.00	\$300	\$600	\$87,535.00
Krista Maico	MA Step 14	\$67,235.00	\$300		\$67,535.00
Taryn Mansolino	BA Step 17	\$71,235.00			\$71,235.00
Dana Mazza	MA+30 Step 20	\$95,260.00			\$95,260.00
Sean McQueeney	BA Step 12-13	\$58,485.00			\$58,485.00
Theresa Meierhofer	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
Anne Pape	BA+15 Step 20	\$86,635.00	\$300	\$300	\$87,235.00
Kenneth Piascik	MA+30 Step 20	\$95,260.00	\$300	\$300	\$95,860.00
Joseph Pizzo	MA+15 Step 20	\$91,885.00	\$300	\$1,200	\$93,385.00
Patricia Pohan	MA+30 Step 20	\$95,260.00	\$300	\$600	\$96,160.00
Cinthia Rodriguez-	BA Step 12-13	\$58,485.00	\$300		\$58,785.00
Erika Rosamilia	BA+15 Step 17	\$72,735.00	\$300		\$73,035.00
Millicent Roskie	MA+30 Step 10-11	\$66,260.00	\$300		\$66,560.00
Christina Sarlo	BA+30 Step 12-13	\$63,735.00	\$300		\$64,035.00
Sarah Smith	MA Step 17	\$77,235.00	\$300	\$300	\$77,835.00
Jenna Spence	MA Step 9	\$61,535.00			\$61,535.00
Michael Stagg	BA Step 20	\$85,135.00	\$300		\$85,435.00
Natalie Tarnacki	BA+15 Step 20	\$86,635.00	\$300	\$600	\$87,535.00
Kathleen Vespignani	MA+30 Step 20	\$95,260.00	\$300	\$600	\$96,160.00
Haiping Wang	BA+30 Step 10-11	\$34,375.60			\$34,375.60
Kathleen Werner	MA Step 20	\$91,135.00	\$300		\$91,435.00
James Yankowicz	MA Step 20	\$92,135.00	\$300	\$1200	\$92,635.00

Bragg School					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total
Karen Andolina	MA Step 14	\$22,187.55	\$300		\$22,487.55
Debra Androvette	BA+15 Step 12-13	\$59,985.00	\$300		\$60,285.00
Christa Bedkowski	MA+30 Step 10-11	\$66,260.00	\$300		\$66,560.00
Melissa Bene	MA+30 Step 10-11	\$66,260.00	\$300		\$66,560.00

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Colleen Cahill	MA+30 Step 20	\$95,260.00	\$300	\$300	\$95,860.00
Gretchen Capan	MA+30 Step 18A	\$88,260.00			\$88,260.00
German Castro	BA+30 Step 17	\$76,485.00			\$76,485.00
Katherine Cianci	MA+30 Step 20	\$95,260.00	\$300	\$300	\$95,860.00
Erica David	MA+30 Step 18A	\$52,956.00	\$300	\$300	\$53,556.00
Kelli Dolan	MA+30 Step 20	\$95,260.00	\$300	\$600	\$96,160.00
Lauren Freund	MA Step 15	\$70,135.00	\$300		\$70,435.00
Robert Gruver	MA+15 Step 20	\$91,885.00	\$300	\$300	\$92,485.00
Nicole Hey	MA Step 16	\$73,635.00	\$300		\$73,935.00
Alexandra Johnson	MA Step 7-8	\$60,935.00			\$60,935.00
Robin Kaufer	MA+30 Step 20	\$95,260.00	\$300		\$95,560.00
Sara Kozlowski	MA Step 20	\$91,735.00	\$300		\$92,035.00
Linda Mayers	MA+30 Step 14	\$71,360.00	\$300		\$71,660.00
Dana Militante	MA Step 20	\$91,135.00	\$300	\$600	\$92,035.00
Nicole Polkowski	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
Lauren Scarfo	MA Step 16	\$73,635.00	\$300		\$73,935.00
Russell Schilp	MA+30 Step 15	\$74,260.00	\$300		\$74,560.00
Brian Seely	MA Step 16	\$73,635.00	\$300		\$73,935.00
Cathleen Sullivan	BA+30 Step 20	\$90,385.00			\$90,385.00
Stacey Thompson	MA Step 20	\$91,135.00	\$300	\$900	\$92,335.00
Kelly Tompkins	MA+30 Step 7-8	\$65,060.00			\$65,060.00
Lori Vilagos	BA+30 Step 17	\$76,485.00	\$300	\$300	\$77,085.00
Maryanne Vindici	MA+30 Step 20	\$95,260.00	\$300	\$300	\$95,860.00

Dickerson					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total
Tara Bagnole	BA+30 Step 7-8	\$60,185.00			\$60,185.00
Erin Beil	MA Step 16	\$36,817.50	\$300	\$300	\$37,417.50
Cassie Bruno	MA Step 17	\$38,617.50	\$300		\$38,917.50
Jennifer Christal	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
John Christie	BA+30 Step 18	\$80,185.00	\$300		\$80,485.00
Anne McAvinn	BA Step 20	\$85,135.00	\$300	\$900	\$86,335.00
Susan Connelly	MA+30 Step 20	\$95,260.00	\$300		\$95,560.00
Mary Diviney	MA+30 Step 18	\$85,060.00	\$300		\$85,660.00
Christine Donlon	BA+30 Step 12-13	\$63,735.00			\$63,735.00
Ronald Fazekas	MA Step 20	\$92,135.00	\$300	\$900	\$92,335.00
Rebecca Gambuti	MA Step 17	\$77,235.00	\$300	\$300	\$77,835.00
Nicole Healy	MA Step 20	\$91,135.00			\$91,135.00
Dana Katzenoff	MA Step 15	\$70,135.00	\$300		\$70,435.00
Barbara Knowles	MA Step 20	\$91,735.00	\$300	\$600	\$92,035.00
Michelle Lakefield	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
Robin Matelsky	MA+30 Step 10-11	\$66,260.00			\$66,260.00
Danielle Meekings	MA+30 Step 18	\$85,060.00	\$300		\$85,360.00
Danielle Miller	BA Step 9	\$55,535.00	\$300		\$55,835.00
Kerri Mottola	BA+30 Step 9	\$61,385.00	\$300		\$61,685.00
Francesca Ragonese	MA Step 9	\$61,535.00			\$61,535.00
Timothy Rain	MA Step 6	\$60,435.00			\$60,435.00

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Stephanie Schultz	MA+30 Step 10-11	\$66,260.00			\$66,260.00
Kristen Simmons	MA Step 10-11	\$62,135.00			\$62,135.00
Katherine Snow	MA Step 20	\$91,135.00	\$300	\$300	\$91,735.00
Dorianne Taquinto	MA Step 20	\$91,735.00	\$300	\$600	\$92,035.00
Melissa Tuleya	MA Step 20	\$72,908.00	\$300		\$73,208.00
Karen Weber	MA Step 15	\$70,135.00	\$300		\$70,435.00

CST					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total
Andrea Colicchio	MA Step 19	\$87,535.00			\$87,535.00
Vivian Norman	MA+15 Step 18A	\$84,885.00			\$84,885.00
Amy Hayes	MA Step 20	\$54,681.00	\$300	\$600	\$55,581.00
Melissa Scherzer	MA+30 Step 20	\$95,260.00	\$300		\$95,560.00
Sarah Southwick-	MA+30 Step 20	\$95,260.00	\$300	\$300	\$95,860.00

12h. Approves Tenured Secretaries for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured secretaries for the 2022-2023 school year prior to ratified contract.

Non-Certified Personnel-Secretaries				
Name	Step	Salary	Longevity	Total
Eileen Bennet-CST	9	\$56,715.00		\$56,715.00
Lisa Campbell-Bragg	7	\$53,195.00	\$300	\$53,495.00
Lori Mauger-BRMS	9	\$56,715.00	\$1,200	\$57,915.00

12i. Approves Tenured Administrators for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured administrators for the 2022-2023 school year.

ADMINISTRATORS		
Name	Title	Salary
Brad Currie	Director Planning, Research Evaluation	\$142,929.00
Melissa Fair	Principal-Dickerson School	\$172,757.00
Jeanette Krone	Director of Special Services	\$162,832.00
Michele Stanton	Principal-Bragg School	\$153,853.00
Andrew White	Principal-Black River Middle School	\$156,874.00

12j. Approves Non-Affiliated Administrators for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-affiliated administrators for the 2022-2023 school year.

NON-AFFILIATED ADMINISTRATORS		
Name	Title	Salary
Michael Dougherty	Director of Technology	\$110,313.00

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Evan Morley	Director of Buildings and Grounds	\$108,150.00
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12k. Approves Tenured Non-Certified Personnel for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured non-certified Board of Education office staff for the 2022-2023 school.

Non-Certified Personnel-BOE Staff			
Name	Salary	Longevity	Total
Sophia Beaudin-Administrative Assistant	\$73,165.00	\$600	\$73,765.00
Erica De Los Santos-Payroll/Benefits Specialist	\$70,000.00		\$70,000.00
Lora Orchard-Administrative Assistant	\$68,684.00	\$600	\$69,584.00
Vanessa Sturtevant	\$58,337.00		\$58,337.00

12l. Approves Annual Fixed Term Non-Certified Personnel

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following annual, fixed-term for the 2022-2023 school year.

Non-Certified Personnel-Custodian/Maintenance					
Name	Title	Salary	Stipend	Longevity	Total
Iris Amaya	Custodian	\$44,175.00	Day-\$1,750.00		\$45,925.00
Thomas Brady	Custodian	\$43,175.00	Night-\$880.00		\$44,055.00
Phillip Cacchio	Maintenance	\$60,400.00			\$60,400.00
Douglas Clark	Custodian	\$51,170.00	Day-\$1,750.00		\$52,920.00
Paul Crider	Custodian	\$43,175.00	Night-\$880.00		\$44,055.00
Michael Jacoby	Custodian	\$46,906.00	Day-\$1,750.00		\$48,656.00
Jared MacKenzie	Custodian	\$43,175.00	Night-\$880.00		\$44,055.00
Hector Mejia	Custodian	\$43,175.00	Night-\$880.00		\$44,055.00
Russel O'Dell	Maintenance	\$61,072.00			\$61,072.00
Fatima Perez	Custodian	\$37,170.00	Night-\$880.00		\$38,050.00
Ronald Vanderhoof	Custodian	\$51,170.00	Night-\$880.00	\$1,200.00	\$53,250.00

Non-Certified Personnel-Technology		
Name	Title	Salary
Mark Altiero	Technology Technician	\$43,365.00
Ryan Leone	Technology Technician	\$43,709.00
John Machusky	Senior Technology Specialist Technician	\$51,625.00
Dana Augello	District Data Coordinator	\$56,788.00

Non-Certified Personnel-Treasurer		
Name	Title	Salary
Mary Parasugo	Treasurer	\$9,063.00

12m. Approves Paraprofessionals/Aides for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessionals/Aides for the 2022-2023 school year.

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BRMS		
Name	Title	Salary
Dana Bulcavage	Paraprofessional	\$25,449.86
Donna Fusco	Paraprofessional	\$27,012.76
Stephanie Weiss	Paraprofessional	\$24,567.35
Sushil Minhas	Cafeteria Aide	\$5,065.13

Bragg School		
Name	Title	Salary
Mary Robinson	Paraprofessional	\$22,438.96
Lisa Pela	Paraprofessional	\$27,007.22
Britt Simone	Paraprofessional	\$22,438.96
Christine Youtz	Paraprofessional	\$23,884.40
Michele Lee	Office Aide	\$13,316.36
Egidia Sciarello	Cafeteria Aide	\$5,562.00

Dickerson School		
Name	Title	Salary
Kelly Bagnole	Paraprofessional	\$25,449.86
Jean Bartholomew	Paraprofessional-PreK	\$27,007.22
Michele Capone	Paraprofessional-PreK	\$23,801.65
Jill Cohen	Paraprofessional	\$21,762.55
Maria Jorgensen	Paraprofessional-PreK	\$23,801.65
Kathleen MacDonald	Paraprofessional-PreK	\$25,410.92
Lisa Robinson	Paraprofessional	\$23,801.65
Paula Shira	Paraprofessional	\$25,410.92
Candace Caddo	Kindergarten Literacy Aide	\$11,574.52
Deborah Impellizeri	Kindergarten Literacy Aide	\$11,574.52
Cathleen Matthews	Kindergarten Literacy Aide	\$11,574.52
Heather Nugent	Kindergarten Literacy Aide	\$11,574.52
Melissa Villanella	Kindergarten Literacy Aide	\$10,200.71
Clara Kong	Office Aide	\$13,715.85
Katherine Colonna	Cafeteria Aide	\$5,065.13
Josephine Lawall	Cafeteria Aide	\$5,065.13

12n. Approves Bus Drivers for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus drivers for the 2022-2023 school year.

District		
Name	Title	Salary
Tracy Kometani	Bus Driver	\$32,998.23
Holly Law	Bus Driver	\$36,864.01
Pamela Roberts	Bus Driver	\$36,296.87

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- 12o. Approves Mail Person for the 2022-2023 School Year (Roberts)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Pamela Roberts as district mail person for the 2023-2023 school year.
- 12p. Approves Teachers for Professional Work (Androvette)**
RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Debra Androvette for up to 30 hours of professional work for the summer at the contracted professional hourly rate of \$62 for a total of up to \$1,860.
- 12q. Accepts Retirement (Rainier)**
RESOLVED, that the Chester Board of Education accepts the retirement of Ronald Rainier, Custodian at BRMS with much gratitude for 19 years of service in the Chester School District, effective July 1, 2022.
- 12r. Approves Elementary School Teacher (Pecoraro)**
RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Gabrielle Pecoraro as a First Grade School Teacher, Dickerson School for the 2022-2023 school year at Step 1 MA at an annual salary of \$58,335, prior to ratified contract to be paid from Account# 11-120-100-101-000-003, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.
- 12s. Approves for Second Reading and Adoption Policy 5131/5131R**
RESOLVED, that the Chester Board of Education approves for second reading and adoption Policy 5131/5131R-Conduct Discipline.
- 12t. Accepts Resignation (Beringer)**
RESOLVED, that the Chester Board of Education accepts the resignation of Susan Beringer, Special Education teacher at Black River Middle School effective June 30, 2022.
- 12u. Accepts Resignation (Ingber)**
RESOLVED, that the Chester Board of Education accepts the resignation of Emily Ingber, Special Education teacher at Bragg School effective May 13, 2022.
- 12v. Accepts Resignation (Yeager)**
RESOLVED, that the Chester Board of Education accepts the resignation of Jennifer Yeager, Special Education teacher at Black River Middle School effective June 15, 2022.
- 12w. Approves Staff for Extra-Curricular Activities (BRMS)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff to conduct board approved extra-curricular activities for the 2021-2022 school year with stipends as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.

BRMS Club	Advisor
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8 th Grade Trip Coordinator	David Leckie
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12x. Approves Staff for Bronx Zoo 7th Grade Trip

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for the 7th grade Bronx Zoo trip, with hours outside the negotiated contract work day to be paid at the chaperone rate of \$86 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Amal Azzara
 Kevin Cullen
 Laura Garrison
 Millicent Roskie
 Gina Ruvolo
 Sarah Warren

12y. Approves Parents for 7th Grade Bronx Zoo Trip

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following parents as chaperones for the 7th grade Bronx Zoo trip:

Lindsey Cossman
 Michelle Drag
 Janet Dressel
 Melissa Duffy
 Lucy Giannattasio
 Heather Koby-Reddy
 Debbie Korczukowski
 Cindy LaFronz
 Kristen Laracca
 Katie Macias
 Emily Meseck
 Chris Montana
 Karen Prignano
 Srividya Ramamurthy

12z. Approves Staff for 8th Grade Philadelphia Trip

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for the 8th grade Philadelphia trip, with hours outside the negotiated contract work day to be paid at the chaperone rate of \$86 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Amal Azzara
 Christopher Duffy
 Andrew Gray
 David Leckie
 Krista Maico
 Catherine McPherson

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Sean McQueeney
Susannah Patience
Gina Ruvolo
James Yankowicz

12aa. Approves HIB Grades

RESOLVED, that pursuant to N.J.S.A. 18A:37-13 through 17 and N.J.S.A. 2C:16-1, the Chester Board of Education approves the 2020-2021 HIB grades for the Chester School District.

12bb. Approves Camp Achieve Junior Aides

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the Camp Achieve summer program from July 6, 2022, through August 9, 2022, at an hourly rate of \$13 for up to 4.5 hours daily for up to a total of \$1,170 pending any working papers requirements and the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

Mark Gyselman
Elizabeth Scherzer
Raya Acquaviva

12cc. Approves Camp Achieve Aides

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the Camp Achieve summer program from July 6, 2022, through August 9, 2022, at \$15 an hour for up to 4.5 hours daily for up to a total of \$1,350 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

Samantha Capan
Alex Lewin

12dd. Approves Camp Achieve Paraprofessional

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessional for the Camp Achieve summer program from July 6, 2022, through August 9, 2022, at her hourly rate of \$21.43 for up to 2.5 hours daily.

Lisa Pela

12ee. Approves Camp Achieve Bus Aides

Approves Bus Aides for Camp Achieve/Camp Success RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus aides for the Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022 (20 days), for 2 hours daily at their hourly rate.



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Samantha Capan	\$15.00
Alex Lewin	\$15.00
Mary Robinson	\$17.81
Rose Alban	\$17.50
Paula Shira	\$20.17

12ff. Amends Resolution (12l.) Hours for Strategic Planning

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends Resolution (12l.) from the February 8, 2022, **from: for up to four (4) hours to: up to eight (8) hours** at the professional rate of \$62 for a total cost of up to \$496.

12gg. Approves Substitute Nurse Camp Achieve (Sullivan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Sullivan as a substitute nurse at the substitute nurse daily rate of \$250 for Camp Achieve.

12hh. Approves Custodian Shift Change (Amaya)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves a shift change for Iris Amaya from night custodian to day custodian effective July 1, 2022 with an annual salary as reflected in Resolution (12l.) for the 2022-2023 school year.

12ii. Approves Long Term Maternity Replacement (Strachura)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Alyssa Stachura as a long-term maternity replacement for employee #1013, Dickerson school for the 2022-2023 school year, at Step 1 BA with an annual salary of \$52,335 Acct#11-120-100-101-000-003, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12jj. Accepts Resignation (De Los Santos)

RESOLVED, that the Chester Board of Education accepts the resignation of Erica De Los Santos, Payroll and Benefits Specialist at the District Office effective August 1, 2022.

12kk. Approves Summer Intern District Office (Munley)

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Liam Munley as a Summer Intern for the District Office with a start date of June 27, 2022 through August 19, 2022 at an hourly rate of \$15 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12ll. Approves Technical Support Specialist Assistant-Summer (Cloutier)

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Brian Cloutier as a Technical Support Specialist Assistant-Summer date of June 27, 2022 through September 1, 2022 at an hourly rate of \$15, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12mm. Approves Vacation Carryover (Dawson)

RESOLVED that the Chester Board of Education approves Tanya Dawson, School Business Administrator to carryover from the prior school year (2021-2022) a total of seven vacation days as in accordance with her contract with the Chester Board of Education.

12nn. Authorizes the Superintendent to Hire New Personnel

RESOLVED, that the Chester Board of Education authorizes the Superintendent to hire new personnel between board meetings during the months of July and August 2022; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

12oo. Approves Unpaid Leave of Absence (Emp. #1263)

RESOLVED: that the Board of Education approves the following unpaid leave of absence for employee #1263:

FMLA/NJFLA Start Date (unpaid with benefits)	06/09/2022
Weeks Used	2
Date of Return (Anticipated)	08/22/2022

12pp. Approves Leave of Absence (Emp. #1315)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1315:

Leave (Start Date)	05/22/2022
Accumulated Sick/Personal Days (Applied)	12
FMLA/NJFLA Start Date (unpaid with benefits)	05/18/2022
Date of Return (Anticipated)	08/22/2022

12qq. Approves Comprehensive Equity Plan Statement of Assurance 2022-2023

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Comprehensive Equity Plan Statement of Assurance 2022-2023.

12rr. Awards Compensation (Van Woert)

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

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WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following Qualitative Goals as outlined below.

Qualitative Merit Goals	
The Superintendent will lead the district in the development, revision and implementation of the 2020 New Jersey Student Learning Standards across the following content areas: Career Readiness, Life Literacies and Key Skills; Comprehensive Health and Physical Education; Computer Science and Design Thinking; Science; Social Studies; Visual and Performing Arts; World Languages and in keeping with the State of New Jersey’s new policies on diversity and inclusion. The Superintendent will also continue to monitor the 2016 adoption and implementation of the New Jersey Student Learning Standards in English Language Arts and Mathematics.	2.5% of salary
The Superintendent will lead the district in the development of a five year strategic plan involving all stakeholders through the following steps: (1) Identify a facilitator and invite key stakeholders and key communicators to be involved in the process; (2) Identify and moderate three evening dates for public forums to gather data and four meeting/workshop dates to draft the plan; (3) Frame out and identify specific categories that we want the plan to cover including, but not limited to Student Achievement, Curriculum and Instruction, Buildings & Grounds, Board Governance & Policy and Budget & Finances; (4) Research, draft and publish the Strategic Plan at a Board of Education meeting with a formal adoption and dissemination by the Board of Education.	2.5% of salary

THEREFORE, BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above-mentioned goals as outlined in the Superintendent’s contract, payable in the 2021-2022 school year.

12ss. Approves Merit Goals (Dawson)

WHEREAS, the employment contract for Tanya Dawson, School Business Administrator, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 (e) (10); and

WHEREAS, Tanya Dawson, School Business Administrator, successfully attained the Qualitative Goals as outlined below.

Qualitative Merit Goal	Percentage
The BA will participate in the districts development of a five year strategic plan involving all stakeholders through the following steps: (1) Attend meetings with stakeholders; (2) Identify how the budget can support in areas of Student Achievement, Curriculum and Instruction, Buildings & Grounds, Board Governance & Policy; (3) Report to the Board on key budget areas on how to support the recommendations of the strategic plan.	2.5% of salary

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Qualitative Merit Goal	Percentage
The BA will explore the expansion and utilization of additional outdoor learning spaces at our schools through the following activities: (1) Preliminary meetings with the Finance and B&G committee to explore available spaces; (2) Then meetings to involve stakeholders and architects to define design; (3) Report to the Board, Superintendent and the public on the recommendations of the committee.	2.5% of salary

THEREFORE, BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above-mentioned goals as outlined in the Business Administrator’s contract, payable in the 2021-2022 school year

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on May 31, 2022 at ____ p.m. to discuss _____. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

14. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW