

**REGULAR MEETING
JUNE 21, 2022
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
June 21, 2022 at 7:00 p.m. in the cafeteria of the Black River Middle School
133 North Road, Chester, NJ*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis		Christopher Lowry		
Amy Collins		Heather Ronco		
Matthew Downs		Sarah Schultz		
Rebekah Forlenza		Kerri Wright		
Sara Kalashian		Quorum	Y	N

4. Pledge of Allegiance

5. Presentations

6. Administration-Dr. Christina VanWoert and Tanya Dawson

6a. Superintendent’s Report

6b. Business Administrator’s Report

7. President’s Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make*

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the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.

2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Meeting Minutes from May 31, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 31,2022.

9b. Approves Executive Meeting Minutes from May 31, 2022

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on May 31, 2022.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

10. Committee of The Whole—All.

10a. Approves Superintendent’s Recommendation for HIB cases 6, 7 & 8

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendation for HIB cases 6, 7 and 8.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

11. Buildings, Grounds, Transportation/Finance— Amy Collins (chair) Matthew Downs, Sara Kalashian and Chris Lowry

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

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Bills List		Totals
Payroll	06/06/2022	\$508,516.22
Payroll	06/15/2022	\$768,325.67
Bills List	06/21/2022	\$582,804.12

11b. Approves Monthly Appropriation Transfers for May 2022

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of May 2022 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for May 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for May 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for May 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for May 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for May 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for May 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for May 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for May 2022 and that no major account or fund has been over-expended

11g. Approves Submission of the 2022-2023 IDEA Grant

RESOLVED, that the Chester Board of Education approves the submission of the 2022-2023 IDEA Grant in the following amounts:

Basic	\$300,704
Basic Non-Public	\$13,746
Preschool	\$22,285

11h. Approves Submission and Acceptance of the 2022-2023 ESEA Grant

RESOLVED, that the Chester Board of Education approves the submission and acceptance of the 2022-2023 ESEA Grant in the following amounts:

Title I Basic	\$51,517
Title II Part A	\$15,258
Title III	\$7,840
Title IV	\$10,000

11i. Approves Out-of-District Student and Tuition Rates

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tuition rate for out of district student to attend Chester School District Camp Achieve/ESY and/or 2022-2023 school year:

Student #	District	Tuition Rate
19947	New Providence	\$ 6,099 (ESY) \$ 58,792 (2022-2023 SY)

11j. Approves Physical Therapy for Camp Achieve (Detore)

RESOLVED, that the Chester Board of Education approves Dr. Donna Detore to provide physical therapy services for the Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022 at an hourly rate of \$95 for 9 hours weekly for a total cost of up to \$4225.

11k. Approves Camp Achieve Van Routes

RESOLVED, that pursuant to N.J.A.C. 6:21-13.1 et seq. and Board of Education Policy 3541.1 and 3541.33, the Chester Board of Education approves the 2022 Camp Achieve van routes, a copy of which is on file in the Business Office.

11l. Approves Shared Services Agreement with Education Services Commission

RESOLVED, that the Chester Board of Education approves the 2022-2023 shared services agreement for the bidding and purchasing program with Education Services Commission of Morris County

11m. Approves Agreement with ESS Northeast, LLC

RESOLVED, that the Chester Board of Education approves the 2022-2023 agreement with ESS Northeast, LLC to provide substitute staffing to fill positions at the request of the Chester School District.

11n. Approves Human Resources/Payroll Services Consultant

Resolved the Chester Board of Education approves Christine MacDonald as a consultant to provide human resources and payroll services and training on an as needed basis for the 2022-23 school year at an amount not to exceed \$6,000.

- 11o. Approves Joint Transportation Agreement with Washington Township BOE**
Resolved the Chester Board of Education approves joint transportation agreement with Washington Township Board of Education for the 2022-2023 school year to provide student transportation for athletic/field trips.
- 11p. Approves Disposal of Obsolete Equipment**
RESOLVED, that the Chester Board of Education approves disposal of obsolete equipment from the Technology department a list which is on file in the Board of Education office.
- 11q. Approves Renewal of Agreement with Dr. Thomas Porter**
RESOLVED, that the Chester Board of Education approves the renewal agreement for 2022-2023 school year with Dr. Thomas Porter.
- 11r. Approves Physical Therapy (Detore)**
RESOLVED, that the Chester Board of Education approves Dr. Donna Detore to provide physical therapy services for the Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022 at an hourly rate of \$95 for 9 hours weekly for a total cost of up to \$4225.
- 11s. Approves Spring Bus Evacuation Drills**
RESOLVED, that pursuant to N.J.A.C. 6A:27-11.2, the Chester Board of Education documents that the following bus evacuation drills were held:
1. At Black River Middle School, on April 26, 2022 at 2:25 p.m. in the front parking lot for bus routes 1-11 and vans 5, 7 and 8 by Principal Andrew White.
 2. At Dickerson and Bragg Schools on May 19, 2022 at 3:20 p.m. in the bus pickup/drop-off loop behind the schools for bus routes 1-15 and vans 5, 7 and 8 by Principals Melissa Fair and Michele Stanton.
- 11t. Approves DI Group Architecture**
RESOLVED, that the Chester Board of Education approves proposal from DI Group Architecture in the amount of \$49,250 for architectural services for BRMS outdoor learning space integration.
- 11u. Approves Anticipated Contracts to be Renewed, Awarded or Expired Contracts**
Pursuant to PL 2015, Chapter 47 the Chester Board of Education intends to renew, award or permit to expire contracts (a copy of which is available for public review in the Chester Board of Education Business Office) previously awarded by the Chester Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200.

11v. Approves OMB Mileage Rate

Resolved, the Chester Board of Education approves the rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business established through budget language in the state's Annual Appropriations Act each year. The rate for FY23 is \$.35/mile which is the same rate as FY22.

11w. Approves Year-End Deposit to Maintenance Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess fund balances to maintenance reserve accounts during the month of June by board resolution; and

WHEREAS, the Chester Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve Account at year end; and

WHEREAS, the Chester Board of Education has determined that a final unreserved balance to be determined by the auditor will be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations to the maximum amount allowed for the Maintenance Reserve Account.

11x. Approves Year-End Deposit to Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Chester Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end; and

WHEREAS, the Chester Board of Education has determined an amount not to exceed \$1,500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11y. Authorizes Payment of Summer Bills

RESOLVED, that the Chester Board of Education authorizes the Business Administrator/Board Secretary to pay bills and make necessary transfers during June through August

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2022 with advice and consent of the Finance Committee; these bills to be approved at the next regularly scheduled Board of Education meeting.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

12. Curriculum/Governance/Personnel—*Heather Ronco (chair) John Barounis, Rebekah Forlenza and Sarah Schultz*

12a. Approves Camp Achieve/Camp Success Paraprofessional

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessional for the Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022 (20 days), at her contracted hourly rate of \$17.81 for up to 6.5 hours daily:

Paraprofessional/ABA	Total
Mary Robinson	\$2,315.30

12b. Approves Substitute Nurses for Camp Achieve

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurses at the substitute nurse daily rate of \$250 for the Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022

Jean Farley
Maaike Haight

12c. Approves Camp Achieve Social Worker (Kornbluh)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Brandon Kornbluh as School Social Worker for Camp Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022, at the professional hourly rate of \$62 (includes one prep day) for up to 4.5 hours daily at a cost of up to \$5,859 prior to ratified contract:

12d. Approves Leave of Absence (Emp. #1453)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1453:

Description	From
Leave (Start Date)	09/27/2022
Accumulated Sick/Personal Days (Applied)	27
FMLA (unpaid with benefits)	11/7/2022
FMLA/NJFLA Start Date	12/12/202

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(unpaid with benefits)	
Date of Return (Anticipated)	03/13/2023

12e. Approves Tenured Teachers for the 2022-2023 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured teachers for the 2022-2023 school year prior to ratified contract.

BRMS					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total Salary
Sarah Warren	MA Step 5	\$59,935.00			\$59,935.00

Dickerson					
Name	Guide/Step	Salary	Stipend (Tenure)	Longevity	Total Salary
Jillian Soden	Step 5 BA	\$53,935.00			\$53,935.00

12f. Amends Resolution (12g.)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends the following from Resolution (12g.) from the May 31, 2022 regular meeting that approves tenured teachers/nurses for the 2022-2023 school year prior to ratified contract.

Dickerson			
Name	Amends	Amend From:	Amend To:
Linda Blazier	Step	Step 12	Step 15
Kerri Mottola	Step	Step 9	Step 10-11

Name	Amends	Amend From:	Amend To:
Sara Kozlowski	Longevity	0.00	600.00

12g. Approves Staff for Dorney Park Trip

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for the Dorney Park Music in the Parks event with hours outside the negotiated contract work day to be paid at the professional hourly rate of \$62 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Kenneth Piascik
Kathleen Vespignani

12h. Approves Staff for Dorney Park Trip (Aiello)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for the Dorney Park Music in the Parks event with

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hours outside the negotiated contract work day to be paid at the chaperone rate of \$86 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Doreen Aiello

12i. Approves Staff for 8th Grade Night Out Orientation

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for 8th Grade Night Out Orientation Event with hours outside the negotiated contract work day to be paid at the professional hourly rate of \$62 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Amal Azzara
Jenna Spence

12j. Approves Staff Professional Work (Piascik)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Dr. Kenneth Piasick for 8th grade graduation band program hours outside the negotiated contract work day to be paid at the professional hourly rate of \$62 as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.

12k. Approves Summer 2022 Curriculum Work

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members for up to 20 hours each of curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$1,240 prior to ratified contract.

Grade Level(s)	Subject	Staff Member
3-5	Computer Applications	Jerry Castro
6-8	Computer Applications	Split: Laura Garrison/Patricia Pohan
6-8	Art	Sarah Smith
3-5	Band	Christopher Jala
6-8	Band	Ken Piascik
K-2	Music	Katherine Snow
3-5	Music	Robert Gruver
6-8	Performing Arts	Kathy Vespignani
K-2	Spanish	Split: Nicole Healy/Danielle Meekings
3-5	Spanish	Gretchen Capan
6-8	Spanish	Split: Cinthia Rodriguez/Kathy Werner
6-8	French	Micol Viscuso

12l. Approves Summer 2022 Curriculum Work

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members for up to 5 hours each of curriculum

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work at the contracted professional hourly rate of \$62 for a total of up to \$310 prior to ratified contract.

Grade Level	Subject	Staff Member
K-2	Physical Education/Health	Ronald Fazekas
6-8	Physical Education/Health	Melissa D’Auria
6-8	Physical Education/Health	Christopher Duffy
3	Science	Alexandra Johnson

- 12m. Approves Administrative Assistant to Superintendent of Schools (Orchard)**
 RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Lora Orchard as Administrative Assistant to the Superintendent of Schools, with an annual salary of \$73,684 (pro-rated) effective August 1, 2022 through June 30, 2023.
- 12n. Approves Administrative Assistant to School Business Administrator (Campbell)**
 RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Lisa Campbell as Administrative Assistant to the School Business Administrator, with an annual salary of \$58,195 (pro-rated) effective August 1, 2022 through June 30, 2023.
- 12o. Rescinds Resolution (Beringer)**
 RESOLVED, that the Chester Board of Education rescinds resolution (12t.) from the May 31, 2022 board meeting accepting the resignation of Susan Beringer, Special Education teacher at Black River Middle School effective June 30, 2022.
- 12p. Accepts Retirement (Beringer)**
 RESOLVED, that the Chester Board of Education accepts the retirement of Susan Beringer with much gratitude for seven years of service, effective July 1, 2022.
- 12q. Approves Substitute for Summer Scholars (Pecoraro)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Gabrielle Pecoraro as a Summer Scholars Substitute Teacher for the 2022 Summer Scholars program, at the professional hourly rate of \$62, for 3.5 hours daily from July 5, 2022 through August 4, 2022.
- 12r. Approves teacher/ Paraprofessional Chaperone**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessional/teacher to chaperone students at the 8th grade graduation at the chaperone rate of \$86.

Amanda Forte
 Dana Bulcavage

- 12s. Approves Special Education Teacher (Dinnocenzo)**
 RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Mary Dinnocenzo as a Special Education Teacher for BRMS for the

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2022-2023 school year at Step 18A MA at an annual salary of \$84,135 prior to ratified contract to be paid from Acct# 11-213-100-101-000-001.

12t. Amends Resolution (12c.)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends Resolution (12c.) from the April 26, 2022 meeting to:

Name	Amend from:	Amended To:
Doreen Aiello	Variety Show Advisor	Variety Show Head Advisor
Dana Mazza	Variety Show Advisor	Variety Show Advisor Assistant

12u. Approves Vacation Carryover (Van Woert)

RESOLVED that the Chester Board of Education approves Dr. Christina Van Woert, Superintendent of Schools to carryover from the prior school year (2022-2023) a total of five vacation days as in accordance with her contract with the Chester Board of Education.

12v. Approves for Second Reading and Adoption Policy 5141.10/5141R

RESOLVED, that the Chester Board of Education approves for second reading and adoption Policy 5141.10/5141.10R-Face Coverings.

12w. Accepts Resignation (Simone)

RESOLVED, that the Chester Board of Education accepts the resignation of Britt Simone, Paraprofessional at Bragg School effective June 30, 2022.

12x. Approves Custodian (Franco)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Barbara Franco as a Custodian, at Bragg School with an annual salary of \$36,000 (pro-rated) July 15, 2022 through June 30, 2023 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5. paid from Account #11-000-262-100-001-000.

12y. Approves Revised Job Description (Technology Director)

RESOLVED, that the Chester Board of Education approves the revised job description for Technology Director.

12z. Approves Revised Job Description (Buildings and Grounds Director)

RESOLVED, that the Chester Board of Education approves the revised job description for Buildings and Grounds Director.

12aa. Approves Business Administrator’s Contract (Dawson)

RESOLVED, that the Chester Board of Education approves the Business Administrator’s contract at an annual salary of \$165,584 effective July 1, 2022 through June 30, 2023.

12bb. Approves Salary Adjustment (Emp.#1349)

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RESOLVED, that the Chester Board of Education approves a salary adjustment for Employee #1349 for the 2022-2023 school year in the amount of \$65,000.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on June 21, 2022 at _____ p.m. to discuss HIB, Negotiations and Superintendent Evaluation. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

14. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW