

**CHESTER BOARD OF EDUCATION
MINUTES
REORGANIZATION MEETING
January 4, 2022**

1. Call to Order

Tanya Dawson, School Business Administrator and Board Secretary, serving as Presiding Officer pro tempore until the election of a President. (Policy 9322.1) called the meeting to order at 7:00 p.m. Tuesday, January 4, 2022. The meeting was held at the Black River Middle School, 133 North Road, Chester, NJ 07930

2. Sunshine Announcement

Tanya Dawson serving as Presiding Officer, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

**REORGANIZATION MEETING OF THE
CHESTER BOARD OF EDUCATION**

3. Results of the Annual School Election

Tanya Dawson, School Business Administrator and School Board Secretary will report on the results of the annual school election held on November 2, 2021.

Candidate for Three Year Term	Votes
Sarah Schultz	1,551
Matthew R. Downs	1,365
John Barounis	1,297

4. Oaths of Office

Tanya Dawson, Board Secretary, administered the oath of office to the newly elected Board Members: (Policy 9115, N.J.S.A.18A:12-2.1, R.S. 41:1-3) Sarah Schultz, Matthew R. Downs and John Barounis.

5. Roll Call

John Barounis	Yes	Heather Ronco	Yes
Matthew Downs	Yes	Sarah Schultz	Yes
Amy Collins	Yes	Kerri Wright	Yes
Rebekah Forlenza	Yes	Vacancy	----
Christopher Lowry	Yes	Quorum	Yes

6. Pledge of Allegiance

Tanya Dawson, Presiding Officer, led the Board in the Pledge of Allegiance.

7. **Election of President**

The Board Secretary declares nominations are in order for the position of President.

Tanya Dawson serving as Presiding Officer declared nominations were in order for the position of President.

Upon the motion of Chris Lowry and seconded by Heather Ronco, the Board considered the following motion.

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 9121 the Chester Board of Education elects **Kerri Wright** as President of the Board of Education effective January 4, 2022 for a term prescribed by law.

Vote for President	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
Name: Kerri Wright	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Election Results:

In accordance with N.J.S.A. 18A:15-1 and Policy 9121, the Chester Board of Education elects **Kerri Wright** as President of the Chester Board of Education effective January 4, 2022 for a term prescribed by law.

8. **President Takes Chair**

Newly elected President, Kerri Wright takes the chair.

9. **Election of Vice President**

Upon the motion of Chris Lowry, seconded by Kerri Wright, the Board considered the following motion:

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 9121 the Chester Board of Education elects **Rebekah Forlenza** as Vice President of the Board of Education effective January 4, 2022 for a term prescribed by law.

Vote for Vice President	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
Name: Rebekah Forlenza	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

10. **Vice President Takes Chair**

Newly elected Vice President, Rebekah Forlenza takes the chair.

11. **Reorganization Action Items**

Upon the motion of Heather Ronco and seconded by Amy Collins, the Board considered the following motion:

11a. **Approves Committee and Administrative Appointments (Tabled until 01/18/22 meeting)**

RESOLVED, that the Chester Board of Education approves the following committee appointments:

Assignments	Members Assigned
Curriculum & Personnel/Governance Committee	
Finance, Buildings/Grounds and Transportation Committee	
Negotiations Committee	

Motion by Heather Ronco

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Upon the motion of Heather Ronco and seconded by Amy Collins, the Board considered the following motion:

11b. Appoints Delegate to New Jersey School Boards Association (NJSBA)

WHEREAS, the Chester Board of Education desires to send a delegate and alternate to the New Jersey School Boards Association; and

WHEREAS, the Board of Education Policy 9140 states that such designation be established by the Board President,

RESOLVED, that Board of Education recognizes the appointment of Sarah Schultz as delegate and Chris Lowry as an alternate to the New Jersey School Boards Association, (N.J.S.A. 18A:6-46), effective immediately until the next reorganization meeting as prescribed by law.

Motion by Heather Ronco

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Upon the motion of Heather Ronco and seconded by John Barounis, the Board considered the following motions:

11c. Appoints Delegate to Morris County School Boards Association (MCSBA)

WHEREAS, the Chester Board of Education desires to send a delegate to the Morris County School Boards Association; and

WHEREAS, the Board of Education Policy 9140 states that such designation be established by Board President Appointment,

RESOLVED, that the Board of Education recognizes the appointment of Rebekah Forlenza as delegate to the Morris County School Boards Association, effective immediately until the next reorganization meeting as prescribed by law.

11d. Appoints Delegate to Educational Services Commission of Morris County

WHEREAS, the Chester Board of Education desires to send a delegate to the Educational Services Commission of Morris County, and

WHEREAS, the Board of Education Policy 9140 states that such designation be established by board president appointment,

RESOLVED, that the Board of Education recognizes the appointment of Amy Collins as delegate to the Educational Services Commission of Morris County, effective immediately until the next reorganization meeting prescribed by law.

Motion by Heather Ronco

Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Upon the motion of Heather Ronco and seconded by Amy Collins, the Board considered the following motions:

11e. Approves NJSBA Code of Ethics as Official Code of Ethics

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Chester Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

11f. Approves Meeting Schedule of the Chester Board of Education

WHEREAS, the Chester Board of Education is directed to meet at least once every two months during the period in which the schools in the District are in session (N.J.S.A. 10:4-18, 18A:10-6); and

WHEREAS, the Open Public Meetings Act requires notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board,

THEREFORE BE IT RESOLVED, that the following notice of regularly scheduled meetings be adopted:

NOTICE is hereby given that a Regular Meeting of the Chester Board of Education will be held at Chester Board Of Education Office on or about the third Tuesday of each month commencing at 7:00 p.m. at the Chester Board of Education Office, unless otherwise posted.

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 50 North Road, Building 4, Chester, New Jersey.

BE IT FURTHER RESOLVED, that the aforesaid notice be mailed to the Daily Record the newspaper designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Clerk of Chester Borough and of Chester Township and the Chester Post Office.

BE IT FURTHER RESOLVED, that the regular meetings during the period of January 2022 through December 2022 shall be as listed below:

Day	Meeting Date	Meeting	Time
Tuesday	January 4, 2022	Reorganization Meeting	7:00 p.m.
Tuesday	January 18, 2022	Regular Meeting	7:00 p.m.
Tuesday	February 8, 2022	Regular Meeting	7:00 p.m.
Tuesday	March 1, 2022	Regular Meeting-Budget Prep	7:00 p.m.
Tuesday	March 15, 2022	Regular Meeting-Budget Approval	7:00 p.m.
Tuesday	April 12, 2022	Regular Meeting	7:00 p.m.
Tuesday	April 26, 2022	Regular Meeting-Budget Hearing	7:00 p.m.
Tuesday	May 10, 2022	Regular Meeting	7:00 p.m.
	May(TBD) 2022	Board Retreat	9:00 a.m.
Tuesday	May 31, 2022	Regular Meeting (BRMS)	6:00 p.m.
Tuesday	June 28, 2022	Regular Meeting	7:00 p.m.
Tuesday	August 16, 2022	Regular Meeting	7:00 p.m.
Tuesday	September 13, 2022	Regular Meeting	7:00 p.m.
Tuesday	October 18, 2022	Regular Meeting	7:00 p.m.
Tuesday	November 15, 2022	Regular Meeting	7:00 p.m.
Tuesday	December 13, 2022	Regular Meeting	7:00 p.m.

(schedule is subject to change with proper notice)

Notes:

- Special Public Meetings where official action is taken will be scheduled as needed with proper notice.

- Closed Executive Sessions with the public excluded for discussion of personnel and legal matters, will be authorized as needed by resolution during public meetings or by special notice.

11g. Readoption of Policy Manual

RESOLVED, that the Chester Board of Education approves that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Chester School District be readopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

11h. Readoption of Curriculum

RESOLVED, that the Chester Board of Education, approves that all current written curriculum, courses, textbooks, workbooks, and ancillary materials of the District, on file in the office of the Chester Board of Education, be adopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year, unless modified upon the recommendation of the Superintendent.

11i. Approves Appointments

RESOLVED that the Chester Board of Education approves the following appointments which are in effect until the next board reorganization meeting or changed by resolution:

POSITION	APPOINTMENT
Board Secretary	Tanya Dawson
Assistant Board Secretary	Lora Orchard and Dr. Christina Van Woert
Auditing Firm	Nisivoccia LLP
Treasurer of School Monies	Mary Parasugo
Board Attorney	Matthew Giacobbe <i>Cleary Giacobbe Alfieri Jacobs, LLC</i>
Architect of Record	TBD
Risk Management Consultant	Brown & Brown Metro
Continuing Disclosure Agent	Phoenix Advisors, LLC
Right to Know Contact Person	Evan Morley
Asbestos/ADHERA Coordinator	Evan Morley
Integrated Pest Management	Evan Morley
Indoor Air Quality Coordinator	Evan Morley
Safety Coordinator	Brad Currie
Affirmative Action Officer	Tanya Dawson
District Purchasing Agent	Tanya Dawson
Open Public Records Act Officer	Tanya Dawson
Public Agency Compliance Officer	Tanya Dawson
Investments and Wires Designated Officer	Tanya Dawson
Attendance Officer/Dickerson School	Melissa Fair
Attendance Officer/Bragg School	Michele Stanton
Attendance Officer/BRMS School	Andrew White
American Disability Act Coordinator	Dr. Jeanette Krone
Section 504 Officer/Dickerson School	Melissa Fair
Section 504 Officer/Bragg School	Michele Stanton
Section 504 Officer/BRMS School	Andrew White
School Safety Specialist	Brad Currie
Anti-Bullying Compliance Coordinator (HIB)	Brad Currie
Homeless Student Liaison	Dr. Jeanette Krone
Title IX Coordinator	Dr. Jeanette Krone

Custodian of Records— <i>Personnel and Student</i>	Dr. Christina Van Woert
Custodian of Records— <i>Business and Financial</i>	Tanya Dawson
Tax Sheltered Annuity 403(b) 457 (b)	AXA Equitable Life, Vanguard and Voya Financial
Medical Inspector/School Physician	Dr. Thomas Porter
Fixed Asset & Appraisal Firm	Duff & Phelps
Benefits Advisors	Brown & Brown

11j. Approves Standard Operating Procedure Manual

RESOLVED, that the Chester Board of Education approves, pursuant to N.J.A.C. 6A:23A-6.6, the Standard Operating Procedure Manual for the Chester School District.

11k. Approves School Depositories and Signatures

RESOLVED, that the Chester Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 19-1):

Account	Signature	Bank	Account#
General Operating (3 Signatures)	Treasurer Board President or Vice President Business Administrator or Superintendent	Valley National Bank	041-08753-4
Capital Reserve (Online Transfer Only)	Business Administrator or Senior Accountant	Valley National Bank	041-08754-2
Payroll (1 Signature)	Treasurer or Board President	Valley National Bank	041-08755-0
Payroll Agency (1 Signature)	Treasurer or Board President	Valley National Bank	041-08756-9
Cafeteria (2 Signatures)	Treasurer Business Administrator or Superintendent	Valley National Bank	041-08758-5
Unemployment (2 Signatures)	Treasurer Business Administrator or Superintendent	Valley National Bank	041-08757-7
Dickerson General Organization (2 Signatures)	Principal or Principal's Secretary Business Administrator or Superintendent	Valley National Bank	041-08759-3

Bragg General Organization (2 Signatures)	Principal or Principal's Secretary Business Administrator or Superintendent	Valley National Bank	041-08761-5
BRMS General Organization (2 Signatures)	Principal or Principal's Secretary Business Administrator or Superintendent	Valley National Bank	041-08763-1
BRMS Student Athletic (2 Signatures)	Principal or Principal's Secretary Business Administrator or Superintendent	Valley National Bank	041-08765-8
Maintenance Reserve (Online Transfer Only)	Business Administrator or Senior Accountant	Valley National Bank	041-61468-2
BOE Miscellaneous (2 Signatures)	Business Administrator or Superintendent Payroll Administrator or Administrative Assistant to Superintendent	Valley National Bank	041-08767-4

111. Approves Bank Resolution

WHEREAS, the Chester Board of Education (the "Public Entity") desires to obtain certain cash management services from Valley National Bank (the "Bank"), pursuant to the terms and conditions set forth in the Master Cash Management Services Agreement between the Company and Bank along with the applicable Service Supplements, the Selection of Services Schedule and Service Addenda incorporated therewith (collectively the "Cash Management Documents"); and

WHEREAS, that the Public Entity make, execute and deliver the Cash Management Documents, and make all representations, warranties, covenants and guaranties contained in the Cash Management Documents; and

NOW THEREFORE BE IT RESOLVED, that the Cash Management Documents and any and all other contemporaneous or supporting documents may be in such form and may contain such other terms, provisions, conditions, stipulations and agreements, as shall be consented to, now or at any time in the future, by an officer, manager, or partner, as applicable, of the Chester Board of Education required by Bank to obtain the cash management services from Bank:

<u>Name</u>	<u>Title</u>
Mary Parasugo	Treasurer
Kerri Wright	Board President
Rebekah Forlenza	Board Vice President
Dr. Christina Van Woert	Superintendent
Tanya Dawson	Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, that the above officers, managers, or partners are authorized to act any two; and

BE IT FURTHER RESOLVED, that any of the above mentioned officers, managers or partners, as applicable, of the Chester Board of Education, any successors in office and any of their designees is, acting in the manner noted above, authorized, on behalf of the Chester Board of Education and in its name, to perform or receive all activities and services contemplated under the Cash Management Documents, including, without limitation, management of the Public Entity's accounts, transfers of funds between Public Entity's accounts, transfer of funds to or from third parties by ACH, or wire transfer or other electronic means permitted under the Cash Management Documents, receipt of lockbox services and any other cash management activities; and

BE IT FURTHER RESOLVED, that Bank is hereby authorized to honor any order or instruction, whether written (including by email, website functions, or other electronic means, including, without limitation, ACH or wire transfer) or oral (including by telephone), to transfer monies between any accounts of the Public Entity or to an account of any third party by any person representing himself to be one of the authorized signatories or by any use of the functionalities provided by the cash management services under the Cash Management Documents and Bank shall be entitled to rely on such person's statements and the use of such functionalities as to his or her or the user's identity and authority to make the transfer.

11m. Approves Designation of Official Newspaper for Legal Notices

RESOLVED, that the Chester Board of Education designates The Daily Record as the official newspaper for legal notices and the Observer Tribune be so designated should it be impossible to advertise in Daily Record for reasons of timely notice, emergency, or other reasons (N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8d), and

BE IT FURTHER RESOLVED, that the board secretary send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and upon the prepayment of a fee of \$30.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30th of each school year.

11n. Approves Petty Cash Organization Accounts

WHEREAS, there has been established a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per Policy 3451; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds.

THEREFORE BE IT RESOLVED that the Chester Board of Education authorizes the establishment of the following petty cash funds in the amounts and responsible parties indicated below:

<u>School</u>	<u>Amount</u>	<u>Responsible Party</u>
Athletics	\$2,500	Board Secretary
Board Office	\$750	Board Secretary
Cafeteria	\$250	Board Secretary

Each responsible person shall insure that:

- a. Petty cash funds are spent only for budgeted items.
- b. Petty cash funds are not to be used for travel or food reimbursement.
- c. No single purchase for petty cash may exceed \$120 for Athletics or \$75 for Board Office.

- d. Funds are not used to subvert the regular purchasing procedures.
- e. The checking accounts are to be reconciled on a monthly basis and reported to the board.
- f. Petty cash is distributed in check form on the signature of Responsible party.
- g. All disbursements for petty cash shall be reported at the next regular meeting of the Board as it is reimbursed. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

11o. Approves Purchasing Agent

WHEREAS N.J.S.A. 18A:18A-3 provides that contracts that do not annually exceed in the aggregate, the bid threshold (currently \$44,000) may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution, and

WHEREAS N.J.S.A. 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations, if so authorized by Board Resolution,

BE IT RESOLVED that the Chester Board of Education approves Tanya Dawson as the Purchasing Agent for the district according to the rules and regulations of P.L. 1999 c.440, and

BE IT FURTHER RESOLVED that the Purchasing Agent is authorized to award contracts up to the bid threshold of \$44,000 and establish the quote threshold at \$6,600 as per N.J.S.A. 18A:18A-2.

11p. Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Chester Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Chester Board of Education desires to authorize its purchasing agent for the 2021-2022 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that Chester Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

11q. Approves Chart of Accounts

RESOLVED, that the Chester Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED, that the Business Office is authorized to add additional sub-account designations (both within the existing sub-accounts as well as additional positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfers below the level of the NJDOE Chart of Accounts.

11r. Approves Collection and Maintenance of Pupil Records

RESOLVED, that the Chester Board of Education authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3:

1. Personal data, which identify each pupil, enrolled in the school district. These data shall include the pupil's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
2. Record of daily attendance.
3. Description of pupil progress according to the system of pupil evaluation used in the district; including record grade levels or other program assignments.
4. History and status of physical health compiled in accordance with state regulations including results of any physical examination given by qualified district employees.
5. Records pursuant to rules and regulations regarding education of students with disabilities.
6. All other records required by State Board of Education.

11s. Approves Designation of Superintendent: Transfer Authority

RESOLVED, that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Motion by Heather Ronco

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
7-1	Abstain	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Respectfully Submitted,



Tanya Dawson
Board Secretary

REGULAR MEETING OF THE CHESTER BOARD OF EDUCATION
January 4, 2022
AGENDA

7. **Superintendent’s Comments:**
 •State of the Schools Update-COVID-19 Update
 •Strategic Planning
 •Curriculum
 •Sports/Extra Curricular activities

8. **Executive Session**
 RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on January 4, 2022 at 7:50 a.m. to discuss Board member appointment. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Heather Ronco Seconded by Chris Lowry

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

9. **Return to Public Session**

Upon the motion of Kerri Wright and seconded by Chris Lowry the Board considered a motion to return to public session at 8:43 p.m.

Motion by Kerri Wright Seconded by Chris Lowry

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

10. **Committee of The Whole—All.**
Upon the motion of Heather Ronco and seconded by John Barounis, the Board approved the following resolutions:

- 10a. **Ethics Training-Jodi Howlett**
 Jodi Howlett administered Ethics Training to the Board

- 10b. **Appoints Board Member (Tabled until 01/18/22 meeting)**
 RESOLVED, that the Chester Board of Education appoint _____
 to fill the Board vacancy position pending completion of background check.

Motion by Heather Ronco Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
(10b.) <i>Tabled</i>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

12. Public Commentary on Agenda Items

Nina Edwards - Express gratitude for keeping the schools open. Has concerns if vaccines becomes a mandate for children. Parents should have a right to choose what is best for their child.

Matthew Connors - Wanted to know about when the gyms would be available again for Chester Basketball to use.

Melissa Duffy - Worried about the most recent guidelines regarding vaccinations for those involved in school sports.

13. Approval of Minutes

Upon the motion of Rebekah Forlenza and seconded by Heather Ronco, the Board approved the following resolutions:

13a. Approves Regular Meeting Minutes from December 14, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on December 14, 2021.

13b. Approves Regular Meeting Executive Minutes from December 14, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting Executive minutes of the meeting held on December 14, 2021.

13c. Approves Special Meeting Minutes from December 20, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on December 20, 2021.

13d. Approves Special Meeting Executive Minutes from December 20, 2021.

RESOLVED, that the Chester Board of Education approves the Regular meeting Executive minutes of the meeting held on December 20, 2021.

Motion by Rebekah Forlenza

Seconded by Heather Ronco

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

14. Buildings, Grounds, Transportation/Finance

Upon the motion of Rebekah Forlenza and seconded by Heather Ronco, the Board approved the following resolutions:

14a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 12-15-2021	\$655,264.19
Payroll 12-23-2021	\$650,467.65
Bills List 12-21-2021	\$2,385.00
Bills List 01-04-2022	\$289,599.00

14b. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
June 22-25, 2022	Kenneth Piascik Schools to Watch National Conference Washington, DC	\$379.00	\$1,524.00	\$1,903.00
June 22-25, 2022	Joseph Pizzo Schools to Watch National Conference Washington, DC	\$379.00	\$1,100.74	\$1,479.74

Motion by Rebekah Forlenza

Seconded by Heather Ronco

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

15. Curriculum/Governance/Personnel

Upon the motion of Heather Ronco and seconded by Rebecca Forlenza, the Board approved the following resolutions:

15a. Approves Maternity Leave

RESOLVED: that the Board of Education approves the following maternity leave of absence for employee #1013:

Leave (Start Date)	08/23/2021
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Accumulated Sick Days (Applied)	46
FMLA/NJFLA Start Date (unpaid with benefits)	11/1/2021
Extended Leave Start Date (unpaid without benefits)	01/17/2022
Date of Return (Anticipated)	08/22/2022

15b. Amends Resolution (Liska)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education amends Resolution (12j.) from the August 19, 2021 board meeting to change the end date for Taylor Liska a long term maternity leave replacement for employee #1013 from January 31, 2022 to June 30, 2022.

15c. Approves Staff as Chaperones (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff as chaperones for the BRMS Holiday concert at the chaperone rate of \$86:

Lori Mauger
Dana Mazza
Joseph Pizzo
Kimberly Vanderwall

Motion by Heather Ronco Seconded by Rebekah Forlenza

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

16. Public Commentary

None

17. Unfinished Business

None

18. Adjournment

There being no further business to discuss, upon the motion of Heather Ronco and seconded by Amy Collins the Board considered a motion to adjourn at 8:59 p.m.

Motion by Heather Ronco Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy
8-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	---

Respectfully Submitted,



Tanya Dawson
Board Secretary