

**REGULAR MEETING
MARCH 1, 2022
MINTUES**

1. Call to Order

Kerri Wright, Board President called the meeting to order on March 1, 2022 at 7:00 p.m. in the Cafeteria of the Black River Middle School, 133 North Road, Chester, NJ

2. Sunshine Announcement

Kerri Wright, Board President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis	Yes	Christopher Lowry	Absent
Matthew Downs	Yes	Heather Ronco	Yes
Amy Collins	Yes	Sarah Schultz	Yes
Rebekah Forlenza	Yes	Kerri Wright	Yes
Sara Kalashian	Yes	Quorum	Yes

4. Pledge of Allegiance

Kerri Wright, Board President, led the Board in the Pledge of Allegiance.

5. Presentations

None

6. Administration-Dr. Christina VanWoert and Tanya Dawson

6a. Superintendent's Report

- QSAC visit scheduled for March 7th is being waived as a result of the Chester School District's excellent job in preparation. Our preparation procedures are being used as a model for the State of New Jersey.

- Update on NJDOH K-12 School Guidance regarding Covid-19

- Preliminary Budget Presentation for 2022-2023 with Tanya Dawson, SBA

6b. Business Administrator's Report

- Review 2022-2023 Preliminary Budget

7. President's Comments

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7a. Approves Amending Current Contract Tracing Protocols

RESOLVED, that the Chester Board of Education amends the current contact tracing protocols during periods of low to moderate transmissibility of Covid-19 as evidenced by a CALI score of 1 or 2. During these time periods, contact tracing protocols will only be implemented when there is an outbreak of 3 or more linked cases in a single class over a 14-day period.

Motion by Heather Ronco

Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

8. Public Commentary

9. Approval of Minutes

The Board took the following action:

9a. Approves Meeting Minutes from February 8, 2022

RESOLVED, that the Chester Board of Education reapproves the Regular meeting minutes of the meeting held on February 8, 2022.

9b. Approves Executive Meeting Minutes from February 8, 2022

RESOLVED, that the Chester Board of Education reapproves the Executive meeting minutes of the meeting held on February 8, 2022.

Motion by Heather Ronco

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

10. Committee of The Whole—All.

10a. Approves Superintendent’s Recommendation for HIB case #3

RESOLVED, that the Chester Board of Education approves Superintendent’s Recommendation for HIB Case #3.

Motion by Rebekah Forlenza

Seconded by Sara Kalashian

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

11. Buildings, Grounds, Transportation/Finance— Amy Collins (chair), Matthew Downs, Sara Kalashian and Chris Lowry

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	2-15-22	\$679,072.60
Payroll	2-28-22	\$654,601.46
Bills List	3-01-22	\$586,164.16

11b. Approves Monthly Appropriation Transfers for January 2022

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of January 2022 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for January 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for January 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for January 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for January 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for January 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for January 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for January 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for January 2022 and that no major account or fund has been over-expended

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

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Date	Employee Conference/Workshop	Registration-Tuition	Travel Misc.	Estimated Total Expense
04/08/22	Andrea Colicchio NJLAC Regulations; Assessment, Legal and Social/Emotional Challenges	\$130.00	Virtual	\$130.00
03/17/22	Cathleen Sullivan Legal Nursing Certificate	\$199.99	Virtual	\$199.99

11h. Approves Lease Purchase Financing

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves Lease Purchase Financing through ESCNJ Co-op to purchase two school bus vans replacing two of the current school bus vans in the amount of \$120,710 over four years.

Motion by Rebekah Forlenza

Seconded by Sara Kalasian

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

12. Curriculum/Governance/Personnel—*Heather Ronco (chair), John Barounis, Rebekah Forlenza and Sarah Schultz*

12a. Approves Staff for Extra-Curricular Activities (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board approved extra-curricular activities for the 2021-2022 school year with stipends as determined by Schedule “B” of the Agreement between the Chester Board of Education and The Chester Education Association:

Sport	Head Coach	Assistant Coach
Baseball	Timothy Rain	Sean McQueeney
Lacrosse-Boys	Christopher Duffy	Andrew Gray
Lacrosse-Girls	Laura Garrison	Millicent Roskie
Softball	Taryn Mansolino	Kevin Cullen
Track and Field	Catherine McPherson	Susannah Patience
Unified Sports Track and Field	Melissa D’Auria	

12b. Approves Job Description Senior Technical Support Specialist

RESOLVED, that the Chester Board of Education approves the job description of Senior Technical Support Specialist.

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12c. Approves Nursing Services

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maaike Haight to provide nursing services to student #20496 at the professional rate of \$62 for up to six hours daily for two days a week for the remainder of the 2021-2022 school year effective February 18, 2022.

12d. Accepts Resignation (Damiano)

RESOLVED, that the Chester Board of Education accepts the resignation of Stephanie Damiano, Social Worker at Bragg School effective April 8, 2022

12e. Accepts Resignation (Lopez Recinos)

RESOLVED, that the Chester Board of Education accepts the resignation of Hazel Lopez Recinos, Custodian at BRMS effective March 11, 2022.

12f. Accepts Resignation (Zaidi)

RESOLVED, that the Chester Board of Education accepts the resignation of Zehra Zaidi, District Data Coordinator effective March 18, 2022.

12g. Approves Substitute Nurse

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurse for the 2021-2022 school year:

Kelly Strickland

12h. Approves Summer Scholars Program Teachers/Staff

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers/staff for the 2022 Summer Scholars program, at the professional rate of \$62 for 3.5 hours daily from July 6, 2022 through August 9, 2022 for four days a week (19 days plus one day of prep):

Teacher	Total
Laura Allen	\$4,340
Linda Blazier	\$4,340
Nicole Polkowski	\$4,340
Millicent Roskie	\$4,340
Katherine Strauss	\$4,340

12i Approves Substitute for Summer Scholars

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves the following substitute teacher for the 2022 Summer Scholars program at the professional rate of \$62:

Lauren Scarfo
Krista Maico

12j. Approves Data Coordinator (Augello)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Dana Augello as District Data Coordinator, with an annual salary of \$55,000 (pro-rated) effective April 11, 2022 through June 30, 2022 paid from Account #11-000-211-100-000-000 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12k. Approves Long Term Maternity Replacement (McGrane)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda McGrane as a long term maternity replacement for employee #1071, Bragg school for the 2021-2022 school, at Step 1 BA with an annual salary of \$52,335 (pro-rated) effective March 14, 2022 through June 30, 2022 paid from Acct#11-120-100-101-000-002, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12l. Approves Custodian (Rivas)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Yeison Rivas as a Custodian, at BRMS with an annual salary of \$36,000 (pro-rated) start date to be determined through June 30, 2022 paid from Account #11-000-262-100-001-000 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

Motion by Heather Ronco

Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0 (12a.-12l.)	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

12m. Amends 2021-2022 School Calendar

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education amends the 2021-2022 school calendar to make April 13, 2022 and April 14, 2022 as early dismissal days for Dickerson and Bragg schools for Parent Teacher conferences.

Motion by Heather Ronco

Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

12n. Approves Amended 2021-2022 School Calendar

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education amends the 2021-2022 school calendar to make April 13, 2022 and April 14, 2022 as early dismissal days for Dickerson and Bragg schools for Parent Teacher conferences.

Motion by Heather Ronco

Seconded by John Barounis

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Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on March 1, 2022 at 8:33 p.m. to discuss HIB and Negotiations It is expected that the minutes will be made public as soon as official action is taken.

Motion by Sara Kalashian Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

14. Return to Public Session

Upon the motion of Heather Ronco and Seconded by Sara Kalashian, the Board returned to public session at 7:52 p.m.

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

15. Unfinished Business

None

16. New Business

- Live feed for Board of Education meetings
- Finance committee meetings look at bylaws for operating Board meetings

17. Adjournment

There being no further business to discuss, upon the motion of Kerri Wright and seconded by Heather Ronco the Board considered a motion to adjourn at 9:19 p.m.

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

Respectfully Submitted,

Tanya Dawson
Board Secretary