

**REGULAR MEETING
APRIL 25, 2023
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
April 25, 2023 at 6:00 p.m. Chester Borough Courtroom.
50 North Road, Chester, NJ*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis		Rebekah Forlenza	
Carolyn Byszewski		Christopher Lowry	
Adam Colicchio		Sarah Schultz	
Matthew Downs		Adam Sorchini	
Melissa Mauro-Duffy		Quorum	Y N

4. Pledge of Allegiance

Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 25, 2023 at ____ p.m. to discuss personnel. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

Return to Public Session Time_____

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

CHESTER BOARD OF EDUCATION

5. Presentations:
 NJDOE School Performance Reports- Dr. Christina VanWoert
 Public Hearing on the Budget-Peter Frascella

6. Administration-Dr. Christina VanWoert and
 Peter Frascella Business Administrator/Board Secretary

6a. Superintendent’s Report

6b. Business Administrator’s Report

7. President’s Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
- 3. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Meeting Minutes from April 11, 2023

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 11, 2023

9b. Approves Executive Meeting Minutes from April 11, 2023

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on April 11, 2023.

Motion by _____ Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

10. Committee of The Whole—All.
None

11. Buildings, Grounds, Transportation/Finance— Carolyn Byszewski (chair)
Christopher Lowry, Adam Colicchio & Adam Sorchini

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	04/14/2023	\$679,768.35

11b. Approves Monthly Transfer Report for February 2023

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for February 2023; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Board Secretary Report for February 2023

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for February 2023; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Treasurer Report for February 2023

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for February 2023; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Certification of Secretary and Treasurer Report for February 2023

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for February 2023 and that no major account or fund has been over-expended.

11f. Approves 2023-2024 School Budget

WHEREAS, on March 20, 2023, the Chester Board of Education approved a tentative budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 28, 2023; and

CHESTER BOARD OF EDUCATION

WHEREAS, the budget was presented to the public during a public hearing on April 25, 2023; and

WHEREAS, the total amount of the budget for General Fund expenses shall be \$24,660,250 of which \$21,938,596 shall be raised by tax levy, which represents a 1.25% increase over the prior year for the 2023-2024 school year and;

BE IT RESOLVED that the Chester Board of Education hereby adopts the 2023-2024 School Year budget that includes \$21,938,596 that shall be raised by tax levy.

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration-Tuition	Travel Misc.	Estimated Total Expense
June 6 th - 9 th , 2023	Peter Frascella NJASBO Annual Conference Atlantic City, NJ	\$275.00	\$642.10	\$917.10

11h. Approves Agreement with ESS Northeast, LLC

RESOLVED, that the Chester Board of Education approves the Addendum/Renewal to the 2022-2023 agreement, extending the term of the Agreement through June 30, 2024 with ESS Northeast, LLC to provide substitute staffing to fill positions at the request of the Chester School District.

11i. Approves Camp Achieve/Camp Success to attend Chester Pool

RESOLVED, that the Chester Board of Education approves Camp Achieve/Camp Success to attend Chester Pool on Mondays and Wednesdays from July 10, 2023 through August 10, 2023.

11j. Approves School Trips (Dickerson)

RESOLVED, that the Chester Board of Education approves the following school trip for the 2022-2023 school year:

Field Trip	Location	Grade/Group
Raritan Valley Community College Planetarium	Branchburg, NJ	Grade 3

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

- 12. Curriculum/Governance/Personnel**—John Barounis (chair), Matthew Downs, Rebekah Forlenza & Melissa Mauro-Duffy

12a. Approves Professional Work (2023 CANDO Transition Meetings)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the following staff members to attend 2nd to 3rd grade CANDO/ESL transition meetings for up to 2 hours each at the contracted professional hourly rate of \$62.00.

Gretchen Capan
Jennifer Christal
John Christie
Brandon Kornbluh
Maryanne Vindici

12b. Approves Professional Work (2023 CANDO Transition Meetings)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the following staff members to attend 5th to 6th grade CANDO/ESL transition meetings for up to 2 hours each at the contracted professional hourly rate of \$62.00.

Gretchen Capan
Jennifer Christal
Brandon Kornbluh
Lauren Marianino
Linda Mayers
Erika Rosamilia

12c. Approves Camp Achieve Aide (Lewin)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Alex Lewin as aide for the Camp Achieve summer program from July 10, 2023, through August 10, 2023, at \$15 an hour for up to 6.5 hours daily for up to a total of \$1,350.

12d. Approves Substitute Teacher for Summer Scholars Program (Kozlowski)

RESOLVED, that the Chester Board of Education approves Sara Kozlowski as 2023 Summer Scholars Program substitute teacher to be paid the contracted hourly rate.

12e. Approves Substitute Nurse (Ahmadi)

RESOLVED, that the Chester Board of Education approves Sally Ahmadi as a substitute nurse for the Chester School District effective April 26, 2023 through June 30, 2023.

12f. Accepts Resignation (Samuel)

RESOLVED, that the Chester Board of Education accepts the resignation of custodian, Ebony Samuel effective April 26, 2023.

12g. Accepts Resignation (Brocklehurst)

RESOLVED, that the Chester Board of Education accepts the resignation of custodian, Lara Brocklehurst effective April 26, 2023.

12h. Awards Compensation (Van Woert)

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following Qualitative Goal as outlined below.

Qualitative Merit Goals	
<p>In keeping with the Chester School District’s Strategic Plan for 2022, the Superintendent will research student achievement outcomes, both in academics and in other areas of school life, to help strengthen and provide added support as our students move on to high school. This research will include exploring additional ways that the school district can partner with the high school and local colleges to support experiential learning and multiple pathways to success in college and careers, including vocational education. The research and resultant approaches will also examine ways to broaden criteria for Gifted and Talented Programs and Advanced Math to allow more students’ additional pathways to participate and grow from these experiences.</p>	<p>2.5% of salary</p>

12i. Approves Staff Members for Extra-Curricular Activity

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to conduct a board approved extra-curricular activity for the 2022-2023 school year with stipend as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

Activity	Advisor
BRMS Variety Show Advisor	Doreen Aiello
BRMS Variety Show Advisor	Dana Mazza
BRMS Variety Show Advisor	Kathleen Vespignani

12j. Approves Principal of Bragg School for 2023-24 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Michael DeLoreto as the Principal of Bragg School at a salary of \$134,000.00 effective July 1, 2023 through June 30, 2024 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

CHESTER BOARD OF EDUCATION

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 25, 2023 at ____ p.m. to discuss HIB. It is expected that the minutes will be made public as soon as official action is taken.

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

14. Return to Public Session Time _____

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

15. Unfinished Business

16. New Business

17. Adjournment

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS