

**REGULAR MEETING
JUNE 5, 2023
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
June 5, 2023 at 6:00 p.m. in the cafeteria of the Black River Middle School
133 North Road, Chester, NJ 07930*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis		Rebekah Forlenza		
Carolyn Byszewski		Christopher Lowry		
Adam Colicchio		Sarah Schultz		
Matthew Downs		Adam Sorchini		
Melissa Mauro-Duffy		Quorum	Y	N

4. Pledge of Allegiance

5. Presentations

Awards Ceremony

6. Administration- Peter Frascella-Business Administrator/Board Secretary
and Brad Currie-Director: Office of Planning, Research, and Evaluation

6a. Superintendent’s Report

6b. Business Administrator’s Report

7. President’s Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

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1. *Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on June 5, 2023 at ____ p.m. to discuss HIB and Personnel. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

10. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

11. Approval of Minutes

11a. Approves Meeting Minutes from May 9, 2023

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 9, 2023.

11b. Approves Executive Meeting Minutes from May 9, 2023

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on May 9, 2023.

11c. Approves Meeting Minutes from May 24, 2023

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 24, 2023.

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

12. Committee of The Whole-*All*

13. Buildings, Grounds, Transportation/Finance— Carolyn Byszewski (chair)
Christopher Lowry, Adam Colicchio & Adam Sorchini

13a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	05/30/2023	\$846,357.23
Bills List	06/05/2023	\$178,001.09

13b. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration-Tuition	Travel Misc.	Estimated Total Expense
June 26-27, 2023	Brad Currie ISTE Live '23 Philadelphia, PA	\$0.00	\$499.98	\$499.98
July 11 &12 2023`	Amanda McGrane Becoming a Better Writing Teacher Virtual	\$239.00	\$0.00	\$239.00

13c. Approves Spring Bus Evacuation Drills

RESOLVED, that pursuant to N.J.A.C. 6A:27-11.2, the Chester Board of Education documents that the following bus evacuation drills were held:

1. At Black River Middle School, on April 26, 2023 at 2:25 p.m. in the front parking lot for bus routes 1-11 and vans 5, 7 and 8 by Principal Andrew White.
2. At Dickerson and Bragg Schools on May 23, 2023 at 3:20 p.m. in the bus pickup/drop-off loop behind the schools for bus routes 1-15 and vans 5, 7 and 8 by Principals Melissa Fair and Michele Stanton.
3. At Dickerson and Bragg Schools on May 23, 2023 at 8:50 a.m. in the bus pickup/drop-off loop behind the schools for non-riders, Principals Melissa Fair and Michele Stanton

13e. Approves Nisivoccia

Resolved that the Chester Board of Education approves Nisivoccia to perform Statutory Annual Audit & CAFR Report as of June 30, 2023 in an amount not to exceed \$27,500 as outlined in the attached proposal.

13f. Approves Silvergate Prep Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Silvergate Prep to provide hospital instruction to student #20502 effective 5/1/2023 for 10 hours a week at a cost of \$34 an hour for a total of 8 weeks.

13g. Approves Lindamood-Bell ESY

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves student # 19492 to attend Lindamood-Bell, Morristown for the extended school year for a total cost of \$16,700.

13h. Approves District's Membership and Authorizes Participation

RESOLVED, that the Chester Board of Education accepts the recommendation of the Business Administrator/Board Secretary and approves the District's membership in the **Educational Services Commission of Morris County**, and authorizes the District's participation in the Educational Services Commission of Morris County programs in accordance with fees established for the 2023-2024 school year included schedule and contracts for:

- Cooperative bidding services for the purchase of various goods and services for the 2023-2024 school year as deemed appropriate by the Business Administrator/Board Secretary.
- Transport public, non-public and special education students for the 2023-2024 school year including extended school year programs.
- Health and Environmental Services Cooperative.
- All Non-Public Services funded through State and Federal grants.
- Non-Public Transportation and Aid in Lieu Transportation processing.
- Occupational and Physical Therapy services, Examination and Classification services, and Speech services.
- Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

13i. Approves Contract Renewal of NJSIG (July 1, 2023–June 30, 2023)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

- 13j. Approves the ESY Tuition Contract with Mendham Borough Board of Education**
 RESOLVED, that the Chester Board of Education accept the ESY Tuition Contract with Mendham Borough Board of Education. Agreement shall be in effect for the 2023-2024 Extended School Year. The services will commence July 10, 2023 and terminate on August 10, 2023. The cost for the student will be \$3,810.00.

Motion by _____

Seconded by _____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

- 14. Curriculum/Governance/Personnel**— John Barounis (chair), Matthew Downs, Rebekah Forlenza & Melissa Mauro-Duffy
- 14a. Approves Camp Achieve/Camp Success Teacher (Capan)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Gretchen Capan as teacher for the Camp Achieve/Camp Success summer program from July 10, 2023 through August 10, 2023 at \$62.00 (includes one prep day) for up to 4.5 hours daily for a total of \$5,859.00.
- 14b. Approves Camp Achieve Paraprofessional (Youtz)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Christina Youtz as paraprofessional for the Camp Achieve/Camp Success summer program from July 10, 2023 through August 10, 2023 at her hourly rate of \$18.95 for up to 2.5 hours daily for a total of \$947.50.
- 14c. Rescinds Resolution 12cc. 3/14/23 Agenda Camp Achieve Aide (Mancuso)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education rescinds the resolution approving Olivia Mancuso as an aide for the Camp Achieve summer program from July 10, 2023, through August 10, 2023, at \$15.00 an hour for up to 6.5 hours daily for up to a total of \$1,950 pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.
- 14d. Approves Camp Achieve Aide (Kennington)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kyleigh Kennington as an aide for the Camp Achieve summer program from July 10, 2023 through August 10, 2023 at \$15.00 an hour for up to 6.5 hours daily for up to a total of \$1,950.
- 14e. Approves CST Members to Complete Summer Evaluations**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following CST members to complete summer evaluations for up to 30 hours (5 cases) from July 1, 2023 through August 22, 2023 at the contracted professional hourly rate of \$62.00.

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Child Study Team Member	Total (up to)
Melissa Scherzer	\$1860
Sarah Southwick	\$1860
Sarah Skrabal	\$1860
Andrea Colicchio	\$1860
Brandon Kornbluh	\$1860
Amy Hayes	\$1860
Vivian Norman	\$1860

- 14f. Approves Teacher for 2023 Summer Scholars (Taquinto)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Dorianne Taquinto as Teacher for the 2023 Summer Scholars program, at the contracted professional rate of \$62 for 3.5 hours daily from July 10, 2023 through August 10, 2023 for four days a week (includes one day of prep) for a total of \$4,340.
- 14g Approves Summer Hours for BRMS Guidance Counselors**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Guidance Counselors for summer work at the contracted professional rate of \$62.00 per hour for up to 35 hours for a total of \$2,170:
 Amal Azzara
 Jenna Spence
- 14h. Approves Science Curriculum Work (Edelmann)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Annabelle Edelmann for science curriculum work at the contracted professional hourly rate of \$62.00 for 20 hours for a total of \$1,240.
- 14i. Approves Teacher for Homework Club (Thompson)**
 RESOLVED, that the Chester Board of Education approves Stacey Thompson to provide support for student #20243 at homework club for up to 7 sessions at the contracted professional rate of \$62.00.
- 14j. Accepts Resignation (Weiss)**
 RESOLVED, that the Chester Board of Education accepts the resignation of Bragg Paraprofessional, Stephanie Weiss effective June 30, 2023.
- 14k. Accepts Resignation (Bene)**
 RESOLVED, that the Chester Board of Education accepts the resignation of Bragg Special Education Teacher, Melissa Bene effective June 30, 2023.

14l. Approves Special Education Teacher (Pela)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Lisa Pela as Special Education Teacher at a salary of \$63,960 Step 12-13 BA effective August 30, 2023 through June 30, 2024.

14m. Approves Dickerson Preschool Teacher (Riggi)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Karen Riggi as Dickerson Preschool Teacher at a salary of \$62,150 Step 1 MA+15 effective August 30, 2023 through June 30, 2024. pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

14n. Approves BRMS Math Teacher (Dorward)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Julia Dorward as BRMS Math Teacher at a salary of \$63,605 Step 7 MA effective August 30, 2023 through June 30, 2024. pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

14o. Approves BRMS Special Education Teacher (Wilhite)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Ashley Wilhite as BRMS Special Education Teacher at a salary of \$64,810 Step 9-10 MA effective August 30, 2023 through June 30, 2024. pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

14p. Approves Annual Paraprofessional Education Stipends

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following annual education stipends for paraprofessionals:

Associates Degree	\$500.00
Bachelor’s Degree	\$750.00
Certified Teacher	\$1,500.00

14q. Approves Math Curriculum Work

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members for math curriculum work at the contracted professional hourly rate of \$62.00 for 4 hours for a total of \$248.00 each.

Colleen Cahill
Krista Maico

14r. Approves for First Reading and Adoption Policy 6164.1

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6164.1 -Intervention and Referral Services.

Motion by_____

Seconded by_____

CHESTER BOARD OF EDUCATION

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	JB	CB	AC	MD	MMD	RF	CL	SS	AS