

**REGULAR MEETING
AUGUST 13, 2024
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
August 13, 2024 at 7:00 p.m. Chester Borough Courtroom.
50 North Road, Chester, NJ*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Erick Arostegui		Suzanne Dundon		
John Barounis		Melissa Mauro-Duffy		
Carolyn Byszewski		Sarah Schultz		
Adam Colicchio		Adam Sorchini		
Matthew Downs		Quorum	Y	N

4. Pledge of Allegiance

5. Presentations:

6. Administration-Dr. Christina VanWoert and Peter Frascella Business Administrator/Board Secretary

6a. Superintendent’s Report

6b. Business Administrator’s Report

7. President’s Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make

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the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.

2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Meeting Minutes from June 10, 2024 Board Retreat Meeting, June 10, 2024 Regular Meeting and July 16, 2024 Special Meeting

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 10, 2024 Board Retreat Meeting, June 10, 2024 Regular Meeting and July 16, 2024 Special Meeting.

9b. Approves Executive Meeting Minutes from June 10, 2024 Board Retreat Meeting, June 10, 2024 Regular Meeting and July 16, 2024 Special Meeting

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on June 10, 2024 Board Retreat Meeting, June 10, 2024 Regular Meeting and July 16, 2024 Special Meeting.

Motion by _____ Seconded by _____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance— Carolyn Byszewski (Chair), Adam Sorchini, Adam Colicchio and John Barounis

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 06/14/2024	\$738,614.46
Payroll 06/18/2024	\$541,598.01
Payroll 06/28/2024	\$241,971.33
Payroll 07/15/2024	\$130,526.85
Payroll 07/30/2024	\$199,659.36

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Bills List	06/30/2024	\$461,319.69
Bills List	07/19/2024	\$700,254.17
Bills List	08/13/2024	\$825,020.38

- 11b. Approves Monthly Appropriation Transfers for May 2024 and June 2024**
 RESOLVED, that the Chester Board of Education approves the following transfers within the 2023-2024 budget for the month of May 2024 and June 2024 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.
- 11c. Approves Monthly Transfer Report for May 2024 and June 2024**
 RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for May 2024 and June 2024; a copy of which is available for public review in the Chester Board of Education Business Office.
- 11d. Approves Board Secretary Report for May 2024 and June 2024**
 RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for May 2024 and June 2024; a copy of which is available for public review in the Chester Board of Education Business Office.
- 11e. Approves Board Treasurer Report for May 2024 and June 2024**
 RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for May 2024 and June 2024; a copy of which is available for public review in the Chester Board of Education Business Office.
- 11f. Approves Certification of Secretary and Treasurer Report for May 2024 and June 2024**
 RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for May 2024 and June 2024 and that no major account or fund has been over-expended.
- 11g. Approves Travel Requests**
 RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

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Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
9/26/2024	Danielle Guli Exploring the NJ ELA Standards Rutgers University-Bush Campus Rutgers, NJ	\$180.00	\$26.32	\$206.32
10/17-10/18 2024	Michele Tarnofsky 2024 NJPSA/FEA/NJASCD Fall Conference Atlantic City, NJ	\$410.00	\$118.10	\$528.10

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Ex- pense
10/21/2024- 10/24/2024	Sarah Schultz NJSBA Fall Confer- ence	Group Registration \$2,200	\$650.00	\$850.00
10/21/2024- 10/24/2024	Dr. Van Woert NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	Peter Frascella NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	Brad Currie NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	Melissa Mauro-Duffy NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	Erick Arostegui NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	Adam Sorchini NJSBA Fall Confer- ence		\$650.00	\$850.00
10/21/2024- 10/24/2024	John Barounis NJSBA Fall Confer- ence		\$650.00	\$850.00

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Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
10/21/2024- 10/24/2024	Carolyn Byszewski NJSBA Fall Conference		\$650.00	\$850.00
10/21/2024- 10/24/2024	Dr. Suzanne Dundon NJSBA Fall Conference		\$650.00	\$850.00
10/21/2024- 10/24/2025	Andrew White NJSBA Fall Conference		\$650.00	\$850.00

11h. Approves Renewal of Joint Transportation Trip Agreement (Washington Twp. BOE)

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves renewal of Joint Transportation Trip Agreement with Wasington Twp. Board of Education effective July 1, 2024 to June 30, 2025.

11i. Approves Nisivoccia

Resolved that the Chester Board of Education approves Nisivoccia to perform Statutory Annual Audit & CAFR Report as of June 30, 2024 in an amount not to exceed \$27,500 as outlined in the attached proposal.

11j. Approves School Trips (Bragg)

RESOLVED, that the Chester Board of Education approves the following school trips for the 2024-2025 school year for Bragg School:

Field Trip	Location	Grade/Group
Waterloo Village	Byram, NJ	Grade 3
Thomas Edison	Orange, NJ	Grade 3
MPAC	Morristown, NJ	Grade 4
Liberty Hall Museum	Union, NJ	Grade 4
State House	Trenton, NJ	Grade 5
Planetarium	Branchburg, NJ	Grade 5
Jockey Hollow	Morristown, NJ	Grade 5
BRMS (2 Trips)	Chester, NJ	Grade 5
Escape Room	Rockaway, NJ	GIST

11k. Approves Commission for the Blind Services

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Level 1 Commission for the Blind Services. The cost for student # 20496 is \$2,200 and the cost for student #20879 is \$2,200

11l. Approves Music Therapy

RESOLVED, that the Chester Board of Education approves Jammin Jen to provide music therapy for the preschool program at a rate of 4 visits (\$70.00 a session) for a total of \$12, 600 for the 2024-2025 school year.

11m. Approves School Trips (Dickerson)

RESOLVED, that the Chester Board of Education approves the following school trips for the 2024-2025 school year for Dickerson School:

Field Trip	Location	Grade/Group
Ort Farm	Long Valley	Kindergarten
Grove Street	Chester	Kindergarten
Chester Library	Chester	Grade 1
Chester Post Office	Chester	Grade 1
Frelinghuysen Arboretum	Morristown	Grade 1
Mayo Performing Arts Center	Morristown	Grade 2
Great Swamp	Sterling	Grade 2

11n. Approves Bus/Van Routes for the 2024-2025 School Year

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2024-2025 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	Roxbury BOE	BR01, BR02, BR03, BR05, BR08, BR10
Black River Middle School	Mendham BOE	BR04, BR06, BR07, BR09, BR11
Black River Middle School	Chester BOE	BRV7, BRV8
Bragg & Dickerson	Roxbury BOE	BD01, BD02, BD03, BD04, BD07, BD08
Bragg & Dickerson	Mendham BOE	BD05, BD06, BD09, BD10, BD11, BD12, BD13, BD14, BD15
Bragg & Dickerson	Chester BOE	BDV7, BDV8, BDV5
Dickerson Preschool	Chester BOE	BDV7, BDV8

11o. Approves Soliant Registered Behavior Tech Services

RESOLVED, that the Chester Board of Education approves Soliant to provide Registered Behavior Tech services for 10 hours a week at \$65.00 an hour for the 2024-2025 school year up to a total of \$23,400.

- 11p. Approves Submission and Acceptance of the 2024-2025 ESEA Grant**
 RESOLVED, that the Chester Board of Education approves the submission and acceptance of the 2024-2025 ESEA Grant in the following amounts:

Title I Basic \$38,490
 Title II Part A \$13,792
 Title IV \$10,000

- 11q. Approves the Resolution not to Apply for Title III for the 2024-2025 ESEA Grant**
 Resolved, that the Chester Board of Education will not apply for Title III funds as allocated under the ESEA Consolidated Subgrant for the 2024-2025 School Year.

- 11r. Approves Submission of the 2024-2025 IDEA Grant**
 RESOLVED, that the Chester Board of Education approves the submission of the 2024-2025 IDEA Grant in the following amounts:

Basic \$311,476
 Preschool \$ 21,717

- 11s. Approves Mendham Township to transport out-of-district students**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Mendham Township to transport two out-of-district students w/ nurse to P.G. Chambers for the 2024-2025 school year at a cost of \$92,100.

Motion by _____ Seconded by _____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

- 12. Curriculum/Governance/Personnel**— Melissa Mauro Duffy (Chair), Erick Arostegui, Suzanne Dundon and Matthew Downs

- 12a. Approves 2024 Camp Achieve Paraprofessional (Youtz)**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Christine Youtz as a paraprofessional for the Camp Achieve/ Camp Success summer program from July 8, 2024, through August 8, 2024, (20 days) at the contracted hourly rate for up to 6.5 hours daily.

- 12b. Approves Chester Paraprofessionals as 2024 Camp Achieve Substitutes**
 RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves district paraprofessionals to substitute for the Camp Achieve/ Camp Success summer program from July 8, 2024, through August 8, 2024, (20 days) at their contracted hourly rate for up to 6.5 hours daily.

12c. Approves Professional Work (Christal)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Jennifer Christal for professional work for the summer at the contracted professional hourly rate of \$62 for up to an additional 30 hours for a total of up to \$1860.

12d. Approves Custodian (Phillips)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Joseph Phillips as custodian effective July 29, 2024 at the annual salary of \$42,000 with benefits prorated for the 2024-2025 school year pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12e. Approves Substitute Custodian (Guzman)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Luis Guzman as substitute custodian effective July 29, 2024 at an hourly rate of \$20.00 per hour for the 2024-2025 school year pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12f. Approves Technology Director (Licwinko)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Dr. Kathryn Nieves Licwinko as Technology Director at the annual salary of \$93,000 with benefits prorated for the 2024-2025 school year effective August 26, 2024 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12g. Approves BRMS Guidance Counselor (Morris)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Timothy Morris as BRMS Guidance Counselor at the annual salary of \$79,335 with benefits for the 2024-2025 school year effective August 26, 2024 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12h. Approves Substitute Nurses

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following nurses as substitute nurses for the 2024-2025 school year at a daily rate of \$250 effective August 26, 2024 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

Leslie Carlucci, RN
Lauren Beam, RN

12i. Approves Summer Curriculum Work

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members for curriculum work at the contracted rate:

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Subject Area	Grade Level	Staff Member	Hours
ELA	Oversee K-5 Work	Danielle Guli	40
ELA	Kindergarten	Cassie Bruno, Barbara Knowles	20 Split
ELA	1st Grade	Nicole Healy, Christine Donlon	20 Split
ELA	2nd Grade	Kerri Mottola, Valerie Lemp	20 Split
ELA	3rd Grade	Erin Beil, Alli Johnson, Laurne Scarfo	20 Split
ELA	4th Grade	Gretchen Jacot, Katie Strauss	20 Split
ELA	5th Grade	Julie Flores	20
ELA	6th Grade	Taryn Mansolino, Milli Roskie	20 Split
ELA	7th Grade	Joe Pizzo, Milli Roskie	20 Split
ELA	8th Grade	Doreen Aiello	20
ELA	K-2 ELL	Saucedo	20
ELA	Bragg CAAP	Bedkowski	20
STEM	3rd Grade	Jerry Castro	20
STEM	4th Grade	Jerry Castro	20
STEM	5th Grade	Jerry Castro	20
Preschool	Preschool	Elizabeth Wilson	20
Preschool	Preschool	Jennifer Christal	20
Social Studies	6th Grade Civics	Catherine McPherson	20
Social Studies	7th Grade Civics	Kevin Cullen	20
Social Studies	8th Grade Civics	Sean McQueeney	20

12j. Approves 2024-2025 Team Leaders

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members as Team Leaders to be paid an annual stipend of \$1,141 each or \$570.50 if Split as per agreement with the Chester Education Association.

Staff Member	School	Grade
Dorianne Taquinto	Dickerson	Kindergarten
Rebecca Gambuti	Dickerson	First Grade
Melissa Simmons	Dickerson	Second Grade

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Pierre Lawrence	Dickerson School	Related Arts
John Christie	Dickerson School	Special Education (Split)
Liz Madinabeitia	Dickerson School	Special Education (Split)
Kelli Dolan	Bragg School	Third Grade (Split)
Lauren Scarfo	Bragg School	Third Grade (Split)
Katie Strauss	Bragg School	Fourth Grade (Split)
Brian Seeley	Bragg School	Fourth Grade (Split)
Nicole Hey	Bragg School	Fifth Grade (Split)
Julie Flores	Bragg School	Fifth Grade (Split)
Christa Bedkowski	Bragg School	Related Arts (Split)
Kelly Tompkins	Bragg School	Related Arts (Split)
Maryanne Vindici	Bragg School	Special Education (Split)
Alexis Carle	Bragg School	Special Education (Split)
Sarah Warren	BRMS	Special Education (Split)
Erika Rosamilia	BRMS	Special Education (Split)
Deb Androvette	District	Multilingual

12k. Accepts Resignation (Spicehandler)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts resignation of Kindergarten Literacy Aide, Molly Spicehandler effective June 30, 2024.

12l. Approves Dickerson Cafeteria Aide (Berg)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Nicole Berg as Dickerson cafeteria aide for 3 hours daily at an annual salary of \$5,655.06 for the 2024-2025 school year effective August 28, 2024 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12m. Approves Memorandum of Agreement with CEA (Custodians/Maintenance)

RESOLVED, that the Chester Board of Education approves the Memorandum of Agreement with the Chester Education Association to commence on July 1, 2023 and will expire on June 30, 2026 (3 years).

Motion by _____

Seconded by _____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

13. Policy-Adam Sorchini (Chair), Adam Colicchio, John Barounis and Melissa Mauro Duffy

Motion by _____

Seconded by _____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

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14. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 13, 2024 at ____ p.m. to discuss HIB, personnel and items falling under attorney client privilege. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

15. Return to Public Session Time_____

Motion by_____

Seconded by_____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

16. Committee of The Whole—All.

None

17. Unfinished Business

18. New Business

19. Adjournment Time_____

Motion by_____

Seconded by_____

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS